

Alconbury Weston Parish Council

Notice of Meeting: Meeting of the Parish Council

Time: 7.30pm

Date: Monday 2nd April 2012

Venue: Alconbury Memorial Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Agenda:

1. Apologies for absence.
2. To receive declarations of interest.
 - a) Councillors to declare any personal interest in any items on the agenda.
 - b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
3. Public participation.

To allow up to 10 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to **the business to be transacted at that meeting.**
4. To approve the minutes of the previous meetings held on 20th February and 5th March 2012.
5. Matters arising from the minutes:
 - a) Alconbury Airfield.
 - b) Councillor vacancy.
 - c) Diamond Jubilee celebrations.
6. Parish Paths.
7. Play area.
8. Planning.
 - a. Update on previously discussed applications.
 - b. Update on planning enforcement case by District Cllr. Baker.
9. Financial report.
 - a. Payment of outstanding debts.

Project 21, donation to Alconbury Church Flower Festival.	£100.00
Mrs. D. Benham, wages & expenses of Parish Clerk for February.	£217.70
HDC, village grass cutting.	£3523.80
A.C.Green (Smallwork Services), concrete base and fitting of new bench.	£170.00
Alconbury Parish Council Youth Club fund, replacement cheque.	£360.00
Mrs. D. Benham, wages & expenses of Parish Clerk for March.	TBA
Inland Revenue, PAYE	TBA
 - b. Current position.
 - c. To appoint an internal auditor.
 - d. To approve the accounts for year ending 31st March 2012 and to complete the Annual Return for external audit.
 - e. Risk assessment.
 - f. Grass cutting quotation.
 - g. Request for a donation towards Alconbury C of E Primary School's year 6 end of term activity event.

10. Police matters – report from the Clerk.
11. Correspondence.
12. Reports from councillors.
13. Date of next meeting.

Mrs. D. Benham
Parish Clerk - 01487 773177
22nd March 2012