

Alconbury Weston Parish Council

Notice of Meeting: Annual General Meeting of the Parish Council

Time: 7.45pm

Date: Monday 14th May 2012

Venue: Alconbury Memorial Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Agenda:

1. Apologies for absence.
2. To receive declarations of interest.
 - a) Councillors to declare any personal interest in any items on the agenda.
 - b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
3. Election of Chairman & Vice-Chairman.
4. Co-option to fill councilor vacancy.
5. Public participation.

To allow up to 10 minutes for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to **the business to be transacted at that meeting.**
6. To review Standing Orders.
7. To review Financial Regulations.
8. To approve the minutes of the previous meeting held on 2nd April 2012.
9. Matters arising from the minutes:
 - a) Alconbury Airfield.
 - b) Diamond Jubilee celebrations and possible tree planting.
 - c) Re-painting of pump, railings and bollards on Hamerton Road.
10. Parish Council website.
11. Parish Paths.
12. Play area.
13. Planning.
 - a. Update on previously discussed applications.
 - b. Update on planning enforcement case by District Cllr. Baker.
14. Financial report.
 - a. Payment of outstanding debts.

Mrs. D. Benham, wages & expenses of Parish Clerk for April. TBA
 - b. Current position.
 - c. Result of the internal audit.
 - d. Request for a donation to the Alconburys Over 60s club.

15. Police matters – report from the Clerk.
16. Correspondence.
17. Reports from councillors.
18. Date of next meeting.

Mrs. D. Benham
Parish Clerk - 01487 773177
1st May 2012