

Alconbury Weston Parish Council

Notice of Meeting: Annual Meeting of the Parish Council

Time: 7. 30pm

Date: Monday 11th May 2015

Venue: Alconbury Memorial Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Public Open Forum.

To allow up to 10 minutes for any members of the public to address the meeting in relation to **the business to be transacted at that meeting.**

Agenda:

1. Apologies for absence.
2. Election of Chairman and Vice-Chairman.
3. To receive declarations of interest.
 - a) Councillors to declare any "Disclosable Pecuniary Interests" in any items on the agenda.
 - b) Councillors to declare any "Other Interests" in any items on the agenda.
4. To approve the minutes of the previous meeting held on 9th March 2015.
5. To review Standing Orders.
6. To review Financial Regulations.
7. To adopt an Equal Opportunities policy.
8. To discuss a request for a War Memorial to be erected in the village.
9. Matters arising from the minutes:
 - a. Alconbury Weald.
 - b. Parish Council website.
 - c. Repairs to roads & footpaths.
 - d. Reduction in the speed limit on North Road .
10. Parish Paths.
11. Play area.
12. Planning -Update on applications previously discussed.
13. Financial report.
 - a) Result of the internal audit.
 - b) To agree and sign the accounts for year ending 31st March 2015
 - c) To complete and sign the Annual return for year ending 31st March 2015
 - d) Payment of outstanding debts.

HACT, donation to Ring & Ride service.	£200.00
Alconbury PCC Project 21, donation towards new church path.	£1000.00
AskiT Services Ltd., new website.	£120.00
AskiT Services Ltd., Annual website maintenance fee.	£43.20
Balfour Beatty, annual maintenance of Parish Council owned street lights	£53.11
SR Howell & Co., payroll provider services.	£60.00
Mrs. D. Benham, wages & expenses of Parish Clerk for March.	£274.98

	HMRC, PAYE/NI for March.	£39.40
	Mrs. D. Benham, wages & expenses of Parish Clerk for April.	£172.40
	HMRC, PAYE/NI for April.	£39.20
	Brian Cox & Co, internal audit fee.	£72.00
	NALC, Local Council Review subscription.	£17.00
	CAPALC, affiliation fee.	£245.57
e)	Current position.	
f)	Request for a donation from East Anglia's Children's Hospices.	
14.	Police matters – report from the Clerk.	
15.	Correspondence.	
16.	Reports from councillors.	
17.	Date of the next meeting.	

Denise Benham
Parish Clerk – 01487 773177
5th May 2015.