

ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

Parish Clerk: Alison Benfield BA (Hons) FILCM

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12 September 2017

To: The Chairman and Members of Alconbury Weston Parish Council

Sir/Madam

You are hereby summoned to attend a Meeting of the **Alconbury Weston Parish Council** to be held on **Monday 18 September 2017** in the **Memorial Hall**, Alconbury, starting at 7.00pm.

Alison Benfield

**Alison Benfield BA (Hons) FILCM
PARISH CLERK**

AGENDA

58.0 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

59.0 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

60.0 PUBLIC PARTICIPATION

A maximum of 10 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting

61.0 MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on 7 August 2017 (copy herewith)

62.0 COMMUNITY SPEEDWATCH

To receive a presentation from Mike Brooks, Community Speed Watch Police Co-ordinator on the Community Speed Watch Scheme

63.0 THE WHITE HART

To receive a verbal update from the Clerk on communication with Criterion Asset Management

64.0 PARISH PATHS AND TREES

64.1 To receive a verbal update from Cllr McGregor

64.2 To receive update on plans for the planting of the new Oak Tree on the village green in late autumn

64.3 To receive communication from Insurance Company regarding Annual Tree Inspection (copy herewith)

65.0 ALCONBURY WESTON FLOOD MANAGEMENT

65.1 To receive a verbal report from Cllr Bryan on the activities of the Alconbury Weston Flood Management Group

65.2 To receive a verbal report from Cllr Powley on the activities of the Alconbury Weston Flood Management Emergency Plan

65.3 To consider the draft Emergency Flood Plan as compiled by the Alconbury Weston Flood Management Emergency Plan Group (copy herewith)

66.0 PLAY AREA

To receive a verbal update report on current state from Cllr Lomas

67.0 PLANNING

67.1 To ratify responses made by Parish Clerk in respect of Planning Applications received between meetings: - none made

67.2 To consider the following planning applications:-
APPLICATION REF. 17/01650/FUL: Application for changes to approved Planning Permission 15/01901/S73 to Unit no.2 doors, windows, footprint, elevations, PV panels and the associated amenity spaces including, front and rear gardens, parking and patios. Land At Chestnut Farm Hamerton Road Alconbury Weston

68.0 POLICE REPORT

- 68.1** To note that the following items relating to crime in Alconbury Weston have been reported on the Police Neighbourhood Alert Crime updates since the last meeting.
- (i) Between the 13.08.2017 and the 17.08.2017 the Recycling Centre has been broken into 4 times. Electrical items, batteries were stolen and the office door has been smashed in.
 - (ii) 15.08.2017 - Field end of High Street. Owner of a tractor saw 4 to 5 unknown youths aged between 13 and 15 near his tractor, he shouted at them and they ran off. When the victim got to the tractor a rear tyre had been slashed and the linkage pins had been removed and stolen.
 - (iii) 28.08.2017 - Recycling Centre. Unknown offender(s) have broken into the centre, used electric cutters to cut the locks off of containers. Approximately 250 kilos of brass, 2 boxes of copper, a copper tank and a quantity of car batteries were stolen.
- 68.2** To receive verbal report from Cllr Bryan following his attendance at the Police and Crime Commissioner Conference on 15 September 2017

69.0 FAMILY ENTERTAINMENT EVENING

- 69.1** To note receipt of a donation of £200 towards a Family Entertainment Evening
- 69.2** To consider supporting a Family Entertainment evening on the Village Green, by the Funday Committee in aid of Alconbury Primary School

70.0 COUNCIL INSURANCE

To agree to renew the council insurance with Community Action Suffolk for a further year (copy herewith).

71.0 ORDERS FOR PAYMENT

- 71.1** To ratify the following payments made between meetings:- no payments made
- 71.2** To approve the following payments are made:-
- | | |
|---|---------|
| Four Seasons – Grass cutting | £660.00 |
| A Benfield – August & September Salary | £TBC |
| CAPALC – Clerk & Cllr Catchup day | £25.00 |
| SLCC – Regional Training Seminar | £82.80 |
| Community Action Suffolk – Annual Insurance Renewal | £424.50 |

72.0 BANK RECONCILIATION

To receive Bank Reconciliation up to 1 September 2017 (to follow)

73.0 BUDGET REPORT

To receive and note Budget Report up to 31 August 2017 (to follow)

74.0 CCLA DEPOSIT FUND

- 74.1** To receive information relating to the CCLA Deposit Fund (copy herewith)
- 74.2** To agree to the opening of an account to maximise the amount of interest (circa £45 per annum) received on the Councils reserves.

75.0 STREET LIGHT CONTRACT

To agree the renewal of the street light maintenance contract with Balfour Beatty for a further 3 years (copy herewith)

76.0 ANNUAL RETURN 2016/17

To receive the 2016/17 Annual Return from the External Auditors and to note the comment regarding the level of general reserves held by the Council (copy herewith)

77.0 GENERAL DATA PROTECTION ACT 2018

To note that the Act will come into effect from 25 May 2018 with the requirement for the Council to appoint an Officer responsible for this duty.

78.0 LOCAL HIGHWAY IMPROVEMENT FUND

To consider submitting the Great North Road corner for improvement work (copy herewith)

79.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

To receive verbal reports from District and County Councillors in attendance.

80.0 MATTERS FOR INFORMATION

80.1 There are no matters for the Clerk to report at the current time

80.2 To receive comments from Councillors regarding matters affecting the village

80.3 To agree items to be brought forward to the next meeting for further consideration