

# ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

**Parish Clerk: Alison Benfield BA (Hons) FILCM**

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2 May 2018

**To: The Chairman and Members of Alconbury Weston Parish Council**

Sir/Madam

You are hereby summoned to attend the Annual Meeting of **Alconbury Weston Parish Council** to be held on **Thursday 10 May 2018** in the **Memorial Hall**, Alconbury, starting at the conclusion of the Annual Parish Meeting (anticipated to be 7.15pm.)

*Alison Benfield*

**Alison Benfield BA (Hons) FILCM  
PARISH CLERK**

## AGENDA

- 1.0 ELECTION OF CHAIRMAN**  
To elect a Chairman for the forthcoming year
- 2.0 DECLARATION OF OFFICE**  
To receive the Declaration of Office from the Chairman
- 3.0 ELECTION OF VICE CHAIRMAN**  
To elect a Vice Chairman for the forthcoming year
- 4.0 DECLARATIONS OF INTEREST**  
To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
- 5.0 APOLOGIES FOR ABSENCE**  
To receive and accept apologies for absence.
- 6.0 PUBLIC PARTICIPATION**  
A maximum of 10 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting
- 7.0 MINUTES**  
To confirm as a correct record the Minutes of the Meeting of the Council held on 16 April 2018 (copy herewith)
- 8.0 REVIEW OF COUNCIL POLICIES, PROCEDURES, REGULATIONS AND DELEGATED POWERS**
  - 8.1** To note that Standing Orders have been updated in line with new Model Standing Orders issued by NALC in April 2018 (copy to follow)
  - 8.2** To note that Financial Regulations are up to date
  - 8.3** To agree to review all other policies and procedures by the August meeting of the council.
  - 8.4** To confirm continued membership of CAPALC and to confirm support of the Clerk's membership of the SLCC
- 9.0 RISK ASSESSMENT**  
To note the Annual Risk Assessment (copy herewith)

**10.0 Woolley Hill Wind Farm**

To agree representative to sit on the Woolley Hill Wind Farm Community Fund Panel until the next scheduled election in 2022

**11.0 FUNDAY – 3 JUNE 2018**

To receive a verbal update on the plans for the day.

**12.0 PARISH PATHS AND TREES**

To agree representative with responsibility for reporting on the state of the Parish Paths and Trees until the next scheduled election in 2022

**13.0 ALCONBURY WESTON FLOOD MANAGEMENT**

To receive a verbal report from Cllr Bryan on the activities of the Alconbury Weston Flood Management Group

**14.0 PLAY AREA**

To agree representative with responsibility for reporting on the state of the village play area until the next scheduled election in 2022

**15.0 MEETING DATES**

To agree meetings are held on the following dates for the 2018/19 municipal year:-

**25 June, 13 August, 22 October, 3 December, 14 January, 18 February, 1 April, 13 May**

**16.0 PLANNING**

To consider if any further comment should be made to the Planning Inspectorate in connection with the following planning appeal:-

1200181ENPLAN - Land at Buckworth Lodge, Buckworth Road, Alconbury Weston, Huntingdon PE28 4JX

**17.0 POLICE REPORT**

To note that no items relating to crime in Alconbury Weston have been reported on the Police Neighbourhood Alert Crime updates since the last meeting.

**18.0 ORDERS FOR PAYMENT**

**18.1** To ratify the following payments made between meetings:-  
No payments made

**18.2** To note and agree the following payments are made:-

BEAM – Grass cutting	£285.00
Payroll & HMRC – April Salary	tbc
Amberol Ltd – village planters	£809.10
Cllr Bryan – refund for plants	£29.95
CAPALC – Annual Membership	£263.37

**19.0 BANK RECONCILIATION**

To receive Bank Reconciliation up to 1 May 2018 (copy to follow)

**20.0 BUDGET REPORT**

20.1 To receive and note Budget Report up to 31 April 2018 (copy herewith)

20.2 To note that a 2% pay rise was negotiated by NALC/SLCC for Town and Parish Council staff appointed on the national terms and conditions and to agree to pay this rise from 1 April 2018.

**21.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

To receive verbal reports from District and County Councillors in attendance.

**22.0 MATTERS FOR INFORMATION**

22.1 To note letter from WSP regarding A1(M) Major Maintenance J17 – J16 taking place between 11 May and 8 June (copy herewith)

22.2 To receive comments from Councillors regarding matters affecting the village

22.3 To agree items to be brought forward to the next meeting for further consideration

Next meeting is 25 June 218