

# ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

**Parish Clerk: Alison Benfield BA (Hons) FSLCC**

Turves Barn, Whitepost Road South, Eye, Peterborough, PE6 7SW

[parishclerk@alconburywestonparishcouncil.co.uk](mailto:parishclerk@alconburywestonparishcouncil.co.uk)

Tel: 01733 223002

19 October 2018

**To: The Chairman and Members of Alconbury Weston Parish Council**

Sir/Madam

You are hereby summoned to attend the Meeting of **Alconbury Weston Parish Council** to be held on **Monday 22 October 2018** in the **Memorial Hall**, Alconbury, starting at 7.00pm

*Alison Benfield*

**Alison Benfield BA (Hons) FILCM  
PARISH CLERK**

## AGENDA

### 65.0 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

### 66.0 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

### 67.0 PUBLIC PARTICIPATION

A maximum of 10 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting

### 68.0 MINUTES

To confirm as a correct record the Minutes of the Meeting of the Parish Council held on 13 August 2018 (copy herewith)

### 69.0 VACANCIES and CO-OPTION

69.1 To note that there is currently 1 vacancy on the Parish Council following the uncontested election in May

69.2 To consider applications for co-options received from the following:-

- Mr J Evans (copy herewith)
- Ms A Gillam (copy herewith)

### 70.0 GRAND FONDO CYCLE RACE

To receive information from the race organisers regarding plans for 2019

### 71.0 PARISH PATHS AND TREES

71.1 To receive a report from Cllr P Baker

71.2 To consider any actions as a result of Cllr P Bakers report

71.3 To discuss the state of the footpath between the villages of Alconbury Weston and Alconbury and consider a way forward

### 72.0 PLAY AREA

72.1 To receive a report from Cllr Bryan on the current state of the play area and any matters that need to be considered

72.2 To receive a report from Cllr York regarding community consultation on play equipment

72.3 To consider any actions required as a result of the above reports

### 73.0 REPORTS FROM REPRESENTATIVES

73.1 Grass cutting & village green – Cllr P Baker

73.2 Speedwatch – Cllr Brine

73.3 Communication with Parishioners – Cllr Bryan

73.4 Flood Planning – Cllr Powley

73.5 Alconbury Weald Parish Liaison – Cllr J Baker

73.6 A14 Legacy Fund – Cllr York

73.7 Amey Waste Transfer station – Cllr Bryan

### 74.0 PLANNING

74.1 To note the day and time of the next 2 Planning Forums organised by HDC and nominate a representative to attend (copy herewith)

74.2 To consider the following planning applications:-

18/01946/FUL The erection of three dwellings. 50 Hamerton Road Alconbury Weston Huntingdon PE28 4JD <https://publicaccess.huntingdonshire.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

18/02140/PMBPA Proposed change of use from Agricultural to 3 residential dwellings (change of use only) Land Adjacent to Thorns Farm Hamerton Road Alconbury Weston.

<https://publicaccess.huntingdonshire.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

#### **75.0 FLOODING BEHIND CHEQUERS COURT**

**75.1** To receive an update report from Cllr P Baker on the current situation following his communications with HDC Cllr White and the Operations Team

**75.2** To consider actions as a result of Cllr P Baker's report

#### **76.0 CCTV INSTALLATION**

**76.1** To receive an update report from Cllr Bryan on the current situation following his communications with HDC Cllr White and the Operations Team

**76.2** To consider actions as a result of Cllr Bryan's report

#### **77.0 NOTICE BOARDS**

**77.1** To consider quotes received for new and replacement notice boards.

**77.2** To confirm the amount to be included in the 2019/20 budget for the replacement of the existing notice board

#### **78.0 RESIDENTIAL PROPERTIES OPERATING AS BUSINESS'S**

To receive an update from the Clerk regarding the use of residential properties operating as businesses

#### **79.0 FINANCIAL REGULATIONS**

To agree adoption of amended Financial Regulations to allow for online banking payments to be made (copy herewith)

#### **80.0 ORDERS FOR PAYMENT**

**80.1** To ratify those payments made between meetings:-

BEAM – Grass cutting £285.00

**80.2** To note and agree the following payments are made:-

BEAM – Grass cutting £735.00

Payroll & HMRC – October & November Salary £462.38

Insurance – Annual renewal £424.50

Expenses – Cllr Powley £37.67

Expenses – Cllr Bryan £49.64

Wicksteed – Play Area Inspection £54.00

CAPALC – Cllr Training £150.00

#### **81.0 BANK RECONCILIATION**

**81.1** To ratify action taken by the Clerk in conjunction with the Chairman and Vice Chairman to transfer £10,000 from Barclays to Unity Trust to enable the use of internet banking to proceed whilst the difficulties of closing of the Barclays account are resolved

**81.2** To receive and note Bank Reconciliation Report up to 31 August 2018 (copy herewith)

**81.3** To receive and note Bank Reconciliation Report up to 1 October 2018 (copy herewith)

#### **82.0 BUDGET REPORT**

**82.1** To receive and note Budget Report up to 18 October 2018 (copy herewith)

**82.2** To consider making a £50 contribution towards Remembrance Day Wreath

To consider annual contribution of £30 towards annual maintenance checks for defibrillator located at the Alconbury Sports and Social Club

**82.3** To consider items and budgets to be included in the 2019/20 Estimates of Income and Expenditure (copy herewith)

#### **83.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

To receive verbal reports from District and County Councillors in attendance.

#### **84.0 MATTERS FOR INFORMATION**

**84.1** To note matters for information from the Clerk

- Speeding traffic Vinegar Hill – residents' email (copy herewith)
- Community Gritting Volunteers Winter 2018-2019 copy herewith)
- CCC – Stronger for Longer Campaign (copy herewith)
- CCC – Information on Electric Car Charging Point Project (copy herewith)
- VSSOP – information on new service from Age UK (copy herewith)
- Village Events – information on when the Parish is consulted.
- Alconbury Parish Church – email from Fundraising and Business Consultant

**84.2** To receive comments from Councillors regarding matters affecting the village

**84.3** To agree items to be brought forward to the next meeting for further consideration

Next meeting is 3 December 2018