

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 7th March 2011 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. R. Coulson, Mrs. M. Morgan & Ms. K. Sewell.
Also present: County Cllr. L. Kadic, County Cllr. P. Brown, District Cllr. K. Baker, Mrs. D. Benham (Clerk), & 1 parishioner.

1. Apologies for absence: Cllr. S. Lomas, Cllr. C. McGregor & Cllr. H. Mobius.

2. Declaration of Interests: None received.

3. Minutes of the meeting held on 24th January 2011 :The minutes of the meeting held on 24th January 2011 were approved and signed by the Chairman.

4. Matters arising from the minutes:

a) Youth Club funding - County Cllr. Kadic advised that a decision on how the Youth Club will be run will be taken this week. Item carried forward to the next meeting.

b) Common land - The Clerk had met with Chris Dodd of Leeds Day on 23rd February and asked him to rectify the title of two pieces of land on the west side of the High Street which the Parish Council owns and which it believes has been incorrectly registered with Land Registry by a parishioner. Initial costs are not expected to exceed £950 plus VAT. If further work is required, an estimate of costs will be supplied.

c) Maintenance of cemetery - Cllr. Baker to check whether Mr. & Mrs. Mobius have been able to cut the hedge and tidy the cemetery. If not, councillors agreed that the Clerk should arrange for a contractor to do the work.

d) Water leak on Hamerton Road - repair complete.

e) Drains on Vinegar Hill - Highways still dealing.

5. Refurbishment of notice boards, benches and bins.

Cllr. Baker proposed that the quote of £300 from Smallworks services to refurbish the notice boards, benches and bins be accepted. Seconded by Cllr. Coulson, unanimously agreed.

6. Parish Paths

Item carried forward to the next meeting.

7. Play Area.

Cllr. Baker had spoken to the owners of two properties backing onto the play area and they had agreed to cut back their overhanging trees and hedges.

8. Planning.

a) New application.

Planning application ref.1100052FUL Extension to form entrance lobby and addition of pitched roofs to garages. 10 Buckworth Road, Alconbury Weston. Circulated and returned recommending approval. Now pending a decision by HDC.

b) Planning enforcement case

0300179ENBCOM - Commercial building on Hamerton Road. Nigel Swaby to make a site visit this week and provide an update.

9. Financial report.

a. Payment of outstanding debts.

Cllr. Coulson proposed retrospective approval of payment of items (1) & (2) and payment of items (3) & (4). Seconded by Cllr. Sewell, unanimously agreed.

(1) C.C.C. - £81.32, maintenance & energy of 2 Parish Council owned street lights. Cq. No. 100858

(2) Mrs. D. Benham - £218.72, wages & expenses of Parish Clerk for January. Cq. No. 100859

(3) Mrs. D. Benham - £150.48, wages & expenses of Parish Clerk for February. Cq. No. 100860

(4) Alconbury Community Pre-School - £200.00, Section 137 donation. Cq. No. 100861

b. Current position.

A copy of the receipts and payments and bank reconciliation was passed to all councillors. Copy to be attached to the minutes. The Clerk advised that the grass cutting costs had increased from £284.85 per cut to £293.65 per cut for the 2011 season.

c. Risk assessment.

Completed on 7th March 2011. Copy to be attached to the minutes.

d. Request for a donation from Alconbury community Pre-School.

Cllr. Morgan proposed that the Parish Council make a Section 137 donation of £200 to Alconbury Community Pre-School towards their project to provide a covered garden area. Seconded by Cllr. Baker, unanimously agreed.

10. Police matters.

The Clerk advised that crime information was now being shown on the Police website in a different format. Only monthly statistics were available now, with no specific dates or addresses. In January, there were 3 reported crimes in Alconbury Weston - Anti-social behaviour Hamerton Road, Vehicle crime Buckworth Road, "Other" centre of the village.

11. Correspondence.

a) Enterprise Partnership information - to be circulated.

b) CPALC Bulletin magazine - one for each councillor.

c) Get the right NHS treatment - posters for the notice boards passed to Cllr. Baker.

d) Highways new online fault reporting system -

replacing other reporting systems such as

Faults can also be reported on 0345 045 5212

e) Highway Warden Scheme - invitation to appoint a voluntary Highways Warden who would filter local concerns over highway issues and provide feedback to Parish Councils from Highways regarding budget allocation and planned works. Councillors unanimously agreed that they did not want to take part in this scheme as both the Clerk and County Cllr. Kadic already dealt with Highways issues effectively and had a good dialogue with Highways Officers.

12. Reports from councillors.

County Cllr. Brown agreed to deal with problems concerning Donarbon trucks spilling waste outside Wheatsheaf Cottages. County Cllr. Kadic to contact Highways regarding an uneven drain cover outside The Three Pigeons. County Cllrs. Brown and Kadic advised that they would be setting up a "blog".

District Cllr. Brown had attended a meeting with a group of residents from Church Way who were concerned about overgrown trees and shrubs in the garden of an empty property. Environmental Health Officer from HDC to visit.

Councillors unanimously agreed to a parishioner's request to use the Village Green for a cake stall to raise money for Comic Relief on 19th March.

Cllr. Baker is assisting in organising a Royal Wedding celebration for the village and handed a

cheque for £100 to the Clerk for banking, which had been donated by SJH - All Plant Group Ltd.

13. Date of next meetings:

Parish Council meeting -Monday 18th April 2011, starting at 7.30pm at Alconbury Memorial Hall.
Annual Parish Meeting & Annual General Meeting - Monday 23rd May, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....

Alconbury Weston Parish Council

Bank reconciliation

| | |
|---|-----------------|
| Total of balances in bank accounts as at 31.03.11 | 21357.70 |
| Less unpresented cheques: | |
| 100854 Alconbury C of e School | 250.00 |
| 100857 Alconbury Youth Club | 250.00 |
| 100861 Alconbury Pre-school | 200.00 |
| 100864 Mrs D Benham | 174.86 |
| 100865 Inland Revenue | 88.06 |
| | <hr/> |
| | 20394.78 |
| Net bank balance at 31st March 2011 | 20394.78 |

Cash book

| | |
|---|-----------------|
| Opening balance | 20340.70 |
| Add: receipts to date | 10195.30 |
| Less: Payments to date | 10141.22 |
| Balance per cash book as at 31st March 2011 | 20394.78 |

Signed.....
Responsible Financial Officer

Date.....