

**Minutes of the Annual General Meeting of Alconbury Weston Parish Council
held on Monday 23rd May 2011 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. S. Lomas, Mr. R. Coulson, Mrs. H. Mobius, Mrs. M. Morgan & Ms. K. Sewell.

Also present: District Cllr. K. Baker, County Cllr. L. Kadic, County Cllr. P. Brown & Mrs. D. Benham (Clerk).

1. Apologies for absence: Cllr. C. McGregor.

2. Declaration of Interests: None received.

3. Election of Chairman & Vice-Chairman: Cllr. Sewell proposed Cllr. Baker for Chairman. Seconded by Cllr. Mobius, unanimously agreed. There being no other nominations, Cllr. Jane Baker was duly elected Chairman and signed a Declaration of Acceptance of Office which was witnessed by the Clerk. Cllr. Baker proposed Cllr. Lomas for Vice-Chairman. Seconded by Cllr. Morgan, unanimously agreed. There being no other nominations, Cllr. Lomas was duly elected Vice-Chairman.

4. Minutes of the meeting held on 18th April 2011: The minutes of the meeting held on 18th April 2011 were approved and signed by the Chairman.

5. Matters arising from the minutes:

- a) Youth Club funding - County Cllr. Kadic advised that she had been able to secure all the required funding (£4000 p.a) from local businesses, to enable the Youth Club to run once a month for the next 3 years. Councillors congratulated and thanked Cllr. Kadic for all her hard work. Councillors agreed that they would make a donation for each of the next 3 years, as 30 children from Alconbury Weston attend the Youth Club. Cllr. Lomas proposed that as each child pays £1 per session to attend, that Alconbury Weston Parish Council would match this contribution and make a donation of £360 per year (30 children x 12 sessions x £1) for the next three years. Seconded by Cllr. Mobius, unanimously agreed.
- b) Maintenance of the cemetery - The Chairman thanked Cllr. Mobius for cutting the hedges and tidying the cemetery.
- c) Alconbury Airfield - Cllr. Baker and the Clerk had met with Woodwalton, Abbots Ripton and The Stukeleys Parish Councils on 19th April to share information. Those present agreed to attend joint monthly meetings with Urban & Civic and have invited Alconbury Parish Council and Huntingdon Town Council to join the group. The next meeting will be held on Wednesday 25th May at the Airfield.
- d) Damage to the grass verges on Buckworth Road - Councillors agreed that there did not appear to be a problem with the verges at present. To be monitored, with any problems to be reported to County Cllr. Kadic.
- e) Highways issues - Highways are still dealing with the problem of water running down Vinegar Hill and the hedge, which is encroaching on to the footpath.

6. Parish Paths.

Carried forward to the next meeting.

7. Play Area.

Cllr. Lomas advised that the hedges on the right hand side had been cut back but the leylandii at the

back of the play area had still not been done. To be reviewed at the next meeting. Cllr. Lomas had cleared up quite a lot of dog excrement from around the play area.

8. Planning.

a) Update on previous applications.

Planning application ref. 1100214FUL, Erection of farm building. New Farm, Hamerton Road, Alconbury Weston. Permission granted by HDC.

Planning application ref. 1100436FUL, Double garage with storage loft above. 3, Spires End, Alconbury Weston. Permission granted by HDC.

b) Update on planning enforcement case.

Case no. 0300179ENBCOM - Commercial building on Hamerton Road. No further news. Enforcement officer has promised an update by the next meeting.

c) Minor planning applications.

Councillors agreed that Cllr. Sewell, Cllr. Baker and Cllr. Mobius will continue to deal with minor planning applications on behalf of the Parish Council.

9. Financial report.

a. Payment of outstanding debts.

Cllr. Morgan proposed approval of payment of items (1) to (5). Seconded by Cllr. Coulson, unanimously agreed.

(1) Mrs. D. Benham - £255.79, wages and expenses of Parish Clerk for April. Cq. No. 100866.

(2) CPALC - £228.28, affiliation fee. Cq. No. 100867.

(3) Brian Cox & Co. - £54.00, internal audit fee. Cq. No. 100868.

(4) A.C.Green - £300, refurbishment of bins, benches and notice boards. Cq. No. 100869.

(5) NALC - £15.50, Local Council Review subscription. Cq. No. 100870.

b. Current position.

A copy of the receipts and payments was handed to each councillor. Copy to be attached to the minutes.

c. Result of the internal audit.

Completed by Brian Cox & Co. with no issues raised.

10. Police matters.

March crime report shows 6 reported crimes - 1 burglary, 1 anti-social behaviour, 1 vehicle crime and 1 "other" near to the High Street. 1 anti-social behaviour near to West Close. 1 burglary near to Buckworth Road.

11. Correspondence.

e-mail and copies of letters received from Leeds Day advising that work commissioned by the Parish Council on the rectification of land titles was progressing satisfactorily.

12. Reports from councillors.

The village's Royal Wedding Celebration was a great success with 300 parishioners joining in the fun. Many thanks to the Committee who worked hard to arrange a great day.

Cllr. Kadic to check that the parking areas constructed in Church Way are on land belonging to Luminus.

13. Date of next meeting: Monday 11th July 2011, 7.30pm at the Alconbury Memorial Hall.

Signed.....

Date.....

