

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 6th August 2012 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. M. Bryan, Mr. S. Lomas, Dr. C. McGregor & Mr. L. York.

Also present: District Cllr. K. Baker, County Cllr. L. Kadic, County Cllr. P. Brown & Mrs. D. Benham (Clerk) & 2 parishioners.

1. Apologies for absence: Cllr. R. Coulson & Cllr. H. Mobius.
2. Declaration of Interests: Cllr. Bryan declared a prejudicial interest in item 10a – approval of councillor training course fee and item 10c – to consider a claim for travel expenses by Cllr. Bryan as these items were both in connection with training undertaken by Cllr Bryan. Cllr. Baker declared a prejudicial interest in item 10a – Reimbursement of Diamond Jubilee expenditure for sundries.
3. Public participation: No issues raised.
4. To adopt a new Code of Conduct.

Cllr. York proposed that Alconbury Weston Parish Council should adopt the Model Code of Conduct for Parish Councils produced by NALC with immediate effect. Seconded by Cllr. Lomas, unanimously agreed. Each councillor was given a copy of the Code, a Register of Member's Interests form to be completed and returned direct to the Monitoring Officer at HDC and a Briefing Note on Disclosable Pecuniary Interests produced by HDC.
5. To approve the minutes of the last meetings held on 25th June 2012 and 17th July 2012 : The minutes of the meetings held on 25th June 2012 and 17th July 2012 were approved and signed by the Chairman.
6. Matters arising from the minutes:
 - a) Alconbury Airfield – Nothing new to report. No applications had been submitted yet. The next Liaison meeting will be held on Thursday 9th August.
 - b) Diamond Jubilee tree planting – Cllr. Baker and Cllr. McGregor to discuss and bring ideas to the next meeting. Cllr. Baker suggested that a plaque could be placed on the bridge saying that it had been refurbished in Jubilee year – to be discussed at the next meeting.
 - c) Parish Council website – Cllr. York presented councillors with a list of potential contents for a new Parish Council website. Cllr. Bryan and Cllr. York to investigate website options and provide costings for discussion at the next meeting.
 - d) Repairs to pot hole in the footway on Vinegar Hill - Cllr. McGregor to inspect and advise the Clerk whether the repairs had been completed by Highways.
 - e) Repainting of pump, railings and bollards on Hamerton Road – the Clerk will remind Highways again that this work has yet to be carried out.
 - f) Replacement bus service – Since the last Parish Council meeting there had been another public meeting held on 13th July at which County Cllr. Kadic had announced that she had obtained £33,000 of funding which would provide a bus service for the Alconburys through Nene and Ouse Community Transport from 23rd July until March 2013. The 46a service provides 7 buses into Huntingdon and 6 buses from Huntingdon on Monday to Saturday. After March 2013, the cost of providing the same service for a full year would be £70,000 and County Cllr. Kadic will be looking to the Parish Councils to make substantial contributions. Cllr. Baker addressed the public meeting advising parishioners of this and asked for their feedback on the potential steep rise in the Precept. Cllr. Baker advised that she had received no feedback since the meeting. Cllr. Bryan advised that the 10.38am service was often over subscribed. County Cllr. Kadic was looking into this.

7. Parish paths.

Cllr. McGregor advised that footpath 2 was very muddy and many footpaths were overgrown due to the wet weather. The second cut should be carried out by CCC within 2 weeks which will improve the situation. Cllr. McGregor had cleared the bottom end of footpath 2 and will speak to the landowner of footpath 4 as this was very overgrown.

8. Play area.

Cllr. Lomas advised that there were no issues. Clerk to remind Smallworks Services that the goal posts had still not been painted.

9. Planning.

a) New applications:

1201009S73 – Removal of condition 1 of PPG 53.60 – occupation limited to persons employed locally in agriculture. New Farm, Buckworth Road, Alconbury Weston, PE28 4JX. Cllr. McGregor proposed that Alconbury Weston recommend refusal of the application. Seconded by Cllr. York, unanimously agreed.

1201156FUL – Change of use to offices plus single storey extension. New Farm, Buckworth Road, Alconbury Weston, PE28 4JX. Cllr. Baker proposed that Alconbury Weston Parish Council should recommend refusal. Seconded by Cllr. Lomas, unanimously agreed.

b) Update on previously discussed applications:

1200924FUL – Extend bungalow with single and double storey extensions to side and rear. The Bungalow, Old Vinegar Hill, Alconbury Weston, PE28 4JG. Pending consideration by HDC.

1201026FUL – Proposed retention of horse walker and barn. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Pending consideration by HDC.

1201024OUT – Erection of equine dwelling with access. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Pending consideration by HDC.

c) Update on planning enforcement cases:

0300179ENBCOM – Commercial building, Hamerton Road. No further update received from Nigel Swaby.

1200181ENPLAN and 1101605FUL – Siting of mobile home for residential occupation in association with equine enterprise. OS9351, Buckworth Road. This concerns a steel framed structure being erected without planning permission currently being dealt with by Planning Enforcement Officer, Kerri Milligan.

10. Financial report.

a) Payment of outstanding debts:

Councillor McGregor proposed retrospective approval of item (1) and approval of payment of items (2) to (5). Seconded by Cllr. York, unanimously agreed.

(1) Mrs. D. Benham - £432.27, wages & expenses of Parish Clerk for June. Cq. No.100914

(2) Mrs. D. Benham – £316.09, wages & expenses of Parish Clerk for July. Cq. No. 100915

(3) CAPALC - £105.00, councillor training course. Cq. No.100916

(4) Mrs. J. Baker - £28.78, reimbursement for Diamond Jubilee celebration sundries. Cq. No. 100917

(5) Mr. M. Bryan - £33.00, contribution towards travel expenses incurred by Cllr. Bryan in attending councillor training course. Cq. No. 100918

Cllr. Baker & Cllr. Bryan did not take part in the vote having declared prejudicial interests.

b) Current position.

A copy of the receipts and payments was handed to each councillor. A copy will be attached to the minutes.

Cllr. Bryan left the room whilst item c) was discussed.

c) To consider a claim for travel expenses from Cllr. Bryan.

Cllr. McGregor proposed that £33 should be paid to Cllr. Bryan towards travel expenses incurred

whilst attending 3 councillor training sessions held at Sutton. Seconded by Cllr. York, unanimously agreed.

Cllr. Bryan rejoined the meeting.

11. Police matters.

May crime report shows 2 recorded crimes in Alconbury Weston – Anti-social behaviour in Butchers Close and 1 violent crime on the B1090

June crime report shows 1 recorded crime in Alconbury Weston – vehicle crime on the B1090.

Cllr. Baker reported a Countryside Watch alert regarding theft of 1000 litres of fuel from a property on Vinegar Hill.

12. Correspondence.

Already circulated:

a) Nene & Ouse Community Transport brochure.

b) Report on the A14.

New:

c) Letter of thanks from Alconbury Thursday Club for the donation of £125 for a new wheelchair.

d) Local Council Review – to be circulated.

e) Invitation for Chairman to attend the Ramsey Mayor’s Civic Service and Parade.

f) e-mails from a parishioner regarding the condition of the brookside along Hamerton Road. The Clerk had answered a number of queries regarding maintenance and given advice as to ownership of various areas, responsibilities and contact details of various agencies. Councillors had no objections to a group of volunteers wanting to carry out a clear-up on the Parish Council owned section and Cllr. Baker agreed to make contact to discuss this in more detail. The Clerk had asked for the names of the volunteers and details of the equipment to be used so that she could contact the Parish Council’s insurers to see if cover could be provided.

13. Reports from councillors.

County Cllr. Brown reported mixed feedback regarding the new bus service and said that they hoped to discuss the provision with Nene and Ouse at the end of August when the usage pattern had been established. It was noted that the road surface in Tanglewood had been patched following pressure from County Cllr. Kadic.

14. Date of the next meeting.

Monday 17th September, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....