

**Minutes of the Meeting of Alconbury Weston Parish Council
held on Monday 9th January 2012 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor & Mrs. H. Mobius.

Also present: District Cllr. K. Baker & Mrs. D. Benham (Clerk).

1. Apologies for absence: County Cllr. L. Kadic, County Cllr. P. Brown, Cllr. K. Sewell & Cllr. L. York. District Cllr. Baker sent apologies for his late attendance due to another commitment.

2. Declaration of Interests: None declared.

3. Public participation: There were no members of the public present.

4. Minutes of the meeting held on 21st November 2011: The minutes of the meeting held on 21st November 2011 were approved and signed by the Chairman.

5. Matters arising from the minutes:

a) To discuss a request for a donation by the Alconbury Sports and Social Club – Since the last meeting, the Clerk had circulated copies of the club's accounts from 2007 to 2010. Cllr. Coulson proposed that a Section 137 donation of £2333 as requested, towards grounds maintenance for the year ending 31st December 2011, be made to Alconbury Sports & Social Club. Seconded by Cllr. McGregor, unanimously agreed. Councillors agreed that the Clerk should stress to ASSC that the Parish Council would expect to see evidence of an improvement in the financial management of the club and that the donation should be viewed as a one-off payment.

b) Alconbury Airfield – Cllr. Baker and the Clerk had attended a Liaison meeting on 22nd November 2011. There had been little new information at that meeting but the first “Enabling” application had now been sent out for consultation and would be discussed later in the agenda. Cllr. Baker and the Clerk will attend the next Liaison meeting on 10th January 2012. Urban & Civic intend to hold information sessions in the parishes during March 2012 – dates to be confirmed.

c) Dog waste bin – The Clerk had exchanged the dog waste only bin for a litter bin which can also be used for disposal of dog waste, and had confirmed with Peter Haynes this morning that HDC would empty it. Cllr. Coulson agreed to install the new bin on Vinegar Hill.

d) Bench for the Village Green – Smallworks Services had quoted £170 to provide a 2m x 1m x 15cm concrete base and affix the new bench to it. Cllr. Baker proposed that the quote from Smallworks Services be accepted and that the Clerk should order a “Whitton Three seat” bench from Marmax Products Ltd at a cost of £284 plus ground fixing plates as necessary (from £16.00). Seconded by Cllr. Lomas, unanimously agreed.

e) Update on the proposed repairs to the bridge next to the Village Green – Cllr. Baker had advised the residents of properties overlooking the Green of the proposed works. Work is scheduled to start in March 2012.

f) Councillor training for Cllr. York – as agreed at the last meeting, the Clerk had arranged CPALC training for Cllr. York at a cost of £105.

6. Parish Paths.

Footpath 4 – Copies of a Notice making an order to vary the width of footpath 4 from 2 metres to 1.5 metres have been placed on the notice boards. Cllr. McGregor advised that he was trying to make contact with John Cooper from CCC regarding an area of sloping ground on footpath 4 which a parishioner had fallen on.

7. Play Area.

The annual safety inspection was completed by Wicksteed Leisure on 22nd November. A copy of

the report had been passed to Cllr. Lomas. There were no issues of immediate concern. Cllr. Lomas advised that he had raked up a quantity of leaves and twigs. Clerk to ask Mr. Ogden (Tree Officer, HDC) to inspect the willow tree.

8. Planning.

a) New application – ref. 1102094FUL, Enabling works for the Alconbury Enterprise Zone Company: demolition of existing buildings; new and improved highway accesses and roads; provision of three new gatehouses and security barriers; additional perimeter fencing; structural landscaping; and ancillary drainage, utility works, lighting and removal of hardstanding. Alconbury Airfield, Ermine Street, Little Stukeley, PE28 4WX. The Clerk provided councillors with a copy of the report on the application prepared by The Stukeleys PC's planning consultant. Councillors agreed that a decision on Alconbury Weston Parish Council's recommendation should be deferred until Cllr. Baker has attended the Liaison meeting on 10th January 2012.

b) Update on previously discussed applications.

1101605FUL, Change of use for stationing a mobile home, Buckworth Lodge.

Pending decision by HDC.

1101844OUT Proposed equine related dwelling, Salix Stud, Hamerton Road, Alconbury Weston. Application withdrawn.

c) Update on planning enforcement case.

0300179ENBCOM - Commercial building on Hamerton Road.

District Cllr. Baker is still awaiting a response from Andy Moffat.

9. Financial report.

a) Payment of outstanding debts.

Cllr. Coulson proposed retrospective approval of item (1) and approval of payment of items (2) to (5). Seconded by Cllr. Mobius, unanimously agreed.

(1) Mrs. D. Benham - £271.84, wages and expenses of Parish Clerk for November. Cq. No. 100889

(2) Glasdon UK Ltd., - £116.37, purchase of litter bin. Cq. No. 100890

(3) CCC - £52.90, Street lighting maintenance & energy charges. Cq. No. 100892

(4) Mrs. D. Benham - £182.65, wages and expenses of Parish Clerk for December. Cq. No. 100893

(5) Alconbury Sports & Social Club - £2333, Section 137 donation towards grounds maintenance.

*Cq. No. 100891 has been cancelled.

b) Current position.

A copy of the receipts and payments and bank reconciliation was handed to each councillor. Copy to be attached to the minutes.

10. Police matters.

October crime report shows no reported crimes in Alconbury Weston. November crime report shows 3 reported crimes – 1 criminal damage and arson, 1 burglary and 1 violent crime.

11. Correspondence to be circulated:

a. e-mail from Alconbury Telecom – Presentation to be given at the next meeting.

b. Local Minor Highway Improvements – details of a new scheme launched by Highways.

c. HDC booklet on Health Walks – to be circulated.

d. Information on the street lighting replacement scheme.

12. Reports from councillors.

District Cllr. Baker advised that HDC were looking into the closure of Acer Ward at Hinchingsbrooke Hospital.

Cllr. Baker to speak to Urban & Civic about broadband provision to the Enterprise Zone and the possibility of this being extended to the surrounding villages.

13. Date of next meetings:

Monday 20th February 2012- Parish Council Meeting.

Monday 2nd April 2012 – Parish Council Meeting.

Monday 14th May 2012 – Annual Parish Meeting and Annual General Meeting of the Parish Council.

Monday 25th June 2012 – Parish Council Meeting.

All meetings will start at 7.30pm at the Alconbury Memorial Hall.

Signed..... Date.....