

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 10th December 2012 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas, Mrs. H. Mobius & Mr. L. York.

Also present: County Cllr. L. Kadic, County Cllr. P. Brown, District Cllr. K. Baker & Mrs. D. Benham (Clerk).

1. Apologies for absence: Cllr. C. McGregor.

2. Declaration of Interests: None declared.

3. Public participation: No parishioners were present.

4. To approve the minutes of the last meetings held on 29th October and 12th November 2012 : The minutes of the meetings held on 29th October 2012 and 12th November 2012 were approved and signed by the Chairman.

5. Matters arising from the minutes:

a) Alconbury Airfield – Following the extraordinary meeting held on 12th November, the Clerk had sent a response to the outline planning application for Alconbury Weald with copies sent to councillors by e-mail. Steve Ingram is preparing a formal response to the application and it is expected that there will be a further round of information from Urban and Civic, with further consultation on an amended planning application early next year.

The Chairman and Clerk attended a liaison meeting on 3rd December: The HCV entrance is due to open in January. Two buildings have been dismantled and the site is being cleared for the incubator building, which is currently out to tender, with construction to start early next year. A phase 1 application is being prepared and will be submitted in spring 2013. The Regional College Training Centre was opened during a visit by Eric Pickles. Urban and Civic expect to open a drop-in shop in Huntingdon Town Centre before the end of December, which will be open on Wednesdays and Saturdays.

b) Diamond Jubilee tree planting – Cllr. Baker still awaiting permission to plant from the land owner.

c) Parish Council website – Item carried forward to the next meeting.

d) Damage to kerbstones on Buckworth Road – The Clerk had e-mailed County Cllr. Kadic on 30th October asking her to look into the damage to the kerbstone. Cllr. Kadic agreed at the meeting to report the matter to Highways.

6. Parish paths.

Item carried forward to the next meeting.

7. Play area.

a) Report from Cllr. Lomas - Cllr. Lomas advised that there was grass growing through the surface around the basketball stand. Clerk to contact Wicksteed Leisure for advice.

b) Results of the safety inspection – The Clerk handed a copy of the inspection report to Cllr. Lomas. The report advised that the cradle seat and some bearings should be replaced. Cllr. Baker proposed that the quote from Wicksteed Leisure of £300.41 plus VAT be accepted. Seconded by Cllr. Coulson, unanimously agreed.

The Clerk had been advised by Smallworks Services that the goal posts would be painted on 15th December.

c) To consider a quotation to pollard the willow tree – Brian Ogden (Tree Officer HDC) had recommended that the hollow willow tree should be pollarded again. A quote for £340 plus VAT

had been obtained from Global Tree Solutions which councillors agreed was very reasonable. Cllr. Lomas proposed that the quote from Global Tree Solutions be accepted. Seconded by Cllr. Mobius, unanimously agreed.

8. Planning.

a) Update on previously discussed applications:

1201519S73 – Removal of condition 1 of PPG 53.60 which limits occupation to persons employed locally in agriculture. New Farm, Buckworth Road, Alconbury Weston, PE28 4JX

1201518FUL – Change of use to offices plus single storey addition. New Farm, Buckworth Road, Alconbury Weston, PE28 4JX

These two applications will be discussed at a Development Management panel on 17th December. Councillors agreed that they did not wish to send a representative.

1201024OUT – Erection of equine dwelling with access. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Pending consideration by HDC.

b) Update on planning enforcement cases:

0300179ENBCOM – Commercial building, Hamerton Road. No further update received from Nigel Swaby.

1200181ENPLAN and 1101605FUL – Siting of mobile home for residential occupation in association with equine enterprise. OS9351, Buckworth Road. This concerns a steel framed structure being erected without planning permission. Kerri Milligan (Planning Enforcement Officer) has advised that the planning application received was invalid and that that she is chasing the applicant for the outstanding paperwork. Once validated, it will be sent out for Parish Council consultation.

9. Financial report.

a) Payment of outstanding debts:

Councillor Coulson proposed retrospective approval of payment of items (1) & (2) and approval of payment of item (3). Seconded by Cllr. York, unanimously agreed.

(1) Royal British Legion - £25.00, Section 137 donation for poppy wreath. Cq. No. 100927

(2) Mrs. D. Benham - £271.00, wages and expenses of Parish Clerk for October. Cq. No. 100928

(3) Mrs. D. Benham - £304.14, wages & expenses of Parish Clerk for November. Cq. No. 100929

Item (1) was agreed at the meeting held on 29th October 2012.

b) Current position.

A copy of the receipts and payments was handed to each councillor. A copy will be attached to the minutes.

c) Request for a donation from Magpas.

Cllr. Coulson proposed that a donation of £100 should be made. Seconded by Cllr. Bryan, unanimously agreed.

d) To discuss quotations for the grass cutting contract for next season.

The Clerk had received a quotation of £3560.00 for 10 cuts from Antony Abbs of Four Seasons.

HDC is the current contractor and they will charge approximately £3080.00 for the same work.

Cllr. Lomas proposed that the Parish Council should remain with HDC. Seconded by Cllr. Coulson, unanimously agreed.

e) To agree the budget and precept for 2013/14.

The Clerk provided figures showing the predicted balance at 31st March 2013 and a draft budget for 2013/14 for councillors to consider. Cllr. Lomas proposed that Alconbury Weston Parish Council should set a budget of £12632 and request a precept of £8500. The remaining £4132 to be taken from the reserves. The budget includes £3000 towards retaining the Nene and Ouse bus service through the village next year, with provision for a further payment of £2000 if necessary.

10. Police matters.

September crime report shows 3 recorded crimes in Alconbury Weston – Burglary and “Other”

crime in Wheatsheaf Road, Vehicle crime at Alconbury Hill.

October crime report shows 3 recorded crimes in Alconbury Weston – “Other” crime Wheatsheaf Road, Vehicle crime and “Other” crime at Alconbury Hill.

A PCSO will be attending one Alconbury Weston Parish Council meeting per year.

11. Correspondence.

Already circulated:

- a) Consultation on the Local Enforcement Plan for Minerals and Waste in Cambridgeshire.
- b) List of future Parish Council meeting dates.
- c) Draft SPD : Landscape sensitivity to wind turbine development. Comments to be made on line by 4/1/2013.

New:

- d) Winter service – no change to gritting routes locally. Details to be circulated.
- e) Letter of thanks for donation to Royal British Legion – to be circulated.
- f) Letter of thanks for the donation to the Youth Club – to be circulated.
- g) Huntingdon Health Walks – leaflets to be distributed to councillors.
- h) Local Council Review – to be circulated.

12. Reports from councillors.

Alconbury Weston rising main replacement – The Clerk and District Cllr. Baker met with Mark Campbell (agent) and members of the construction company on 23rd November for a pre-start meeting. It became apparent during the meeting that the exact route of the pipework had yet to be finalised and the Clerk is awaiting further information before the work can start in the New Year.

13. Dates of the next meetings.

Monday 21st January 2013.

Monday 4th March 2013.

Monday 15th April 2013.

Monday 20th May 2013 – Annual Parish Meeting & Annual General Meeting of the Parish Council.

Monday 1st July 2013.

All meetings start at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....