

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 17th September 2012 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor & Mr. L. York.

Also present: District Cllr. K. Baker & Mrs. D. Benham (Clerk).

1. Apologies for absence: Cllr. H. Mobius, County Cllr. L. Kadic & County Cllr. P. Brown.
2. Declaration of Interests: None received.
3. Public participation: No parishioners were present.
4. To approve the minutes of the last meeting held on 6th August 2012 : The minutes of the meeting held on 6th August 2012 were approved and signed by the Chairman.
5. Matters arising from the minutes:
 - a) Alconbury Airfield – An outline planning application for the whole site is being considered by HDC. Cllr. Baker attended the last liaison meeting on 9th August during which a company wishing to move to the site gave a presentation about their business which specialises in developing recycling technology. The next Liaison meeting will be held on Thursday 11th October.
 - b) Diamond Jubilee tree planting – Cllr. Baker and Cllr. McGregor had identified a suitable location at the junction of footpath 7 and 7a, next to the brook, to plant an Oak tree to commemorate the Diamond Jubilee. Clerk to contact Bridgit Halford to see if a suitably sized tree would be available. Llr. Baker to contact the land owner for permission. Councillors agreed that as Highways had included a 2012 plaque in the refurbished bridge, there was no need to have an additional plaque. Clerk to contact Highways regarding repainting of the railings on the other road bridge.
 - c) Parish Council website – Cllr. Bryan and Cllr. York advised that it was possible to build your own website for free using Wordpress. Councillors agreed that Cllr. Bryan and Cllr. York should prepare a Parish Council website for councillors to view and discuss at the next meeting.
 - d) Repairs to pot hole in the footway on Vinegar Hill - Cllr. McGregor advised that this was now satisfactory but would require monitoring.
 - e) Repainting of pump, railings and bollards on Hamerton Road – now complete.
6. Parish paths.

Cllr. McGregor advised that the second cut had taken place at the end of August and that all footpaths were in good condition. The Environment Agency had cut back the vegetation on the banks of the brook and councillors agreed that the village was looking very tidy.
7. Play area.

Cllr. Lomas advised that the grass around some of the play equipment needed strimming – clerk to contact contractor. Clerk to remind Smallworks Services that the goal posts had still not been painted. The Clerk advised that the annual safety inspection was due at a cost of £45.
8. Village grass cutting.

The Clerk advised that she had received a number of e-mails from a parishioner who, with a group of volunteers, wished to carry out clearance work along the brook bank on Hamerton Road. The Clerk had asked for a list of names and the type of equipment to be used, in order to ascertain whether the volunteers could be covered by the Parish Council's insurance but had not received a response. The Clerk had also advised the parishioner that the Environment Agency was responsible for maintaining the banks of the brook and the parishioner and the Clerk had both contacted the EA asking for this to be done. Councillors advised that this was now complete. The Clerk had also

received a complaint regarding the grass cutting along the edge of the brook but the Clerk and the Chairman had inspected this and found the work to be acceptable. HDC had advised that the cost of the grass cutting contract would rise by about 2% next year. Councillors agreed that the Clerk should also obtain a quote from Anthony Abbs.

9. Planning.

a) New application:

1201158OUT – Alconbury Weald. The application was circulated to all councillors for consideration on 27th August. Councillors agreed that the Clerk should contact The Stukeleys Parish Council to see if there were any major concerns before sending a recommendation.

b) Update on previously discussed applications:

1201009S73 – Removal of condition 1 of PPG 53.60 – occupation limited to persons employed locally in agriculture. New Farm, Buckworth Road, Alconbury Weston, PE28 4JX. Application withdrawn.

1201156FUL – Change of use to offices plus single storey extension. New Farm, Buckworth Road, Alconbury Weston, PE28 4JX. Pending consideration by HDC.

1200924FUL – Extend bungalow with single and double storey extensions to side and rear. The Bungalow, Old Vinegar Hill, Alconbury Weston, PE28 4JG. Application withdrawn.

1201026FUL – Proposed retention of horse walker and barn. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Permission granted.

1201024OUT – Erection of equine dwelling with access. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Pending consideration by HDC.

c) Update on planning enforcement cases:

0300179ENBCOM – Commercial building, Hamerton Road. No further update received from Nigel Swaby.

1200181ENPLAN and 1101605FUL – Siting of mobile home for residential occupation in association with equine enterprise. OS9351, Buckworth Road. This concerns a steel framed structure being erected without planning permission currently being dealt with by Planning Enforcement Officer, Kerri Milligan. Clerk to obtain update.

10. Financial report.

a) Payment of outstanding debts:

Councillor Coulson proposed approval of payment of items (1) to (3). Seconded by Cllr. Lomas, unanimously agreed.

(1) Suffolk ACRE Services - £480.42, Parish Council insurance. Cq. No. 100919

(2) Moore Stephens - £162.00, External audit fee. Cq. No. 100920

(3) ACRE - £30.00, annual subscription. Cq. No. 100921

b) Current position.

A copy of the receipts and payments was handed to each councillor. A copy will be attached to the minutes.

c) Result of the external audit.

The Clerk advised that an intermediate audit had been completed with no issues raised.

11. Police matters.

July crime report shows 1 recorded crime in Alconbury Weston – Anti-social behaviour, High Street.

12. Correspondence.

Already circulated:

a) Details of the next stage of the consultation on the Huntingdonshire Local Plan to 2036 forwarded by e-mail to all councillors. The Clerk attended a seminar on 10th September at The Civic Centre and advised that following further modelling by CCC and results from the latest census, the

numbers of houses required to meet the low, medium and high growth forecasts have all been increased. Councillors to view the information on the HDC website and return comments via the portal or by post.

- b) Letter from the Audit Commission advising that Littlejohn LLP will be the external auditors for Parish Councils for the next five years.
- c) Letter of thanks received from the Over 60's club for the donation of £100.
- d) Local Council Review – to be circulated.
- e) Neighbourhood Forums/Local Joint Committes – A pilot trial of Local Joint Committes will take place for 12 months in the Norman Cross County Division. In the meantime it is unlikely that any Neighbourhood Forums will take place.
- f) Letter from Jonathan Djanogly regarding a parishioner's concerns regarding litter and her suggestion that the Parish Council should approach the National Offender Management Service (NOMS) for assistance with maintenance in the village. Councillors did not feel that there was a particular problem with litter within the village although the Clerk advised that since the verge had been cut at the top of Vinegar Hill, some litter was apparent in the grass. Clerk to contact HDC to request a litter pick. Councillors agreed that they did not wish to contact NOMS for assistance with village maintenance issues. Clerk to reply to the parishioner.

13. Reports from councillors.

District Cllr. Baker advised that there had been an increase in the variety of items that could be put into the blue recycling bins. Plastic pots, tubs and trays can all now be placed in the blue bin.

www.huntingdonshire.gov.uk/whatgoesinwhichbin

14. Date of the next meeting.

Monday 29th October, starting at 7.30pm at Alconbury Memorial Hall.

Monday 10th December, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....