

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 29th October 2012 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas, Mrs. H. Mobius & Mr. L. York.

Also present: County Cllr. L. Kadic, County Cllr. P. Brown & Mrs. D. Benham (Clerk).

1. Apologies for absence: District Cllr. K. Baker and Cllr. C. McGregor.
2. Declaration of Interests: Cllr. Coulson declared a Disclosable Pecuniary Interest (DPI) in item 8a, being a close neighbour of the application site.
3. Public participation: No parishioners were present.
4. To approve the minutes of the last meeting held on 17th September 2012 : The minutes of the meeting held on 17th September 2012 were approved and signed by the Chairman.

5. Matters arising from the minutes:

a) Alconbury Airfield – The Chairman and Clerk had attended a Liaison meeting on 11th October. The Incubator building has been granted planning permission and work on the new HCV entrance has started. Urban & Civic confirmed that there will be changes to the design of the new gatehouses. The meeting was attended by Toby Lewis, Environmental Health Officer at HDC responsible for dealing with any noise issues caused by demolition, concrete crushing etc. at the site. Mr. Lewis can be contacted on 01480 388365.

Tim Slater (Planning Consultant acting on behalf of The Stukeleys Parish Council) had studied the outline planning application for Alconbury Weald and produced a briefing note, which the Clerk had forwarded to all councillors. The Chairman and Clerk will attend a meeting of the Parish Councils which surround the site on 7th November to discuss the issues that have been highlighted in the report. An extraordinary meeting of Alconbury Weston Parish Council will be held on Monday 12th November so that councillors can discuss the feedback and agree on a response to the planning application.

b) Diamond Jubilee tree planting – The Clerk confirmed that she had asked Bridgit Halford to reserve an oak tree whilst Cllr. Baker sought permission to plant it from the land owner.

c) Parish Council website – Item carried forward to the next meeting.

d) Request for bridge railings to be painted – The Clerk advised that Gareth Guest (CCC) had agreed that this would be done next summer.

6. Parish paths.

Item carried forward to the next meeting.

7. Play area.

Cllr. Lomas advised that the grass around the play equipment had been strimmed. The Clerk advised that she had reminded Smallworks Services that the goal posts had still not been painted and had been assured that this would be done as soon as there was some dry weather.

8. Planning.

a) New applications:

1201519S73 – Removal of condition 1 of PPG 53.60 which limits occupation to persons employed locally in agriculture. New Farm, Buckworth Road, Alconbury Weston, PE28 4JX

1201518FUL – Change of use to offices plus single storey addition. New Farm, Buckworth Road, Alconbury Weston, PE28 4JX

The Clerk confirmed that the above planning applications were identical to 1201009S73 and

1201156FUL, which the Parish Council had discussed at the Parish Council meeting held on 6th August and which were subsequently withdrawn by the applicant. Cllr. Baker proposed that the Parish Council's previous recommendation of refusal to both applications should stand. Seconded by Cllr. Lomas, unanimously agreed.

Cllr. Coulson took no part in the discussion and vote, having previously declared a DPI.

b) Update on previously discussed applications:

1201156FUL – Change of use to offices plus single storey extension. New Farm, Buckworth Road, Alconbury Weston, PE28 4JX. Application withdrawn.

1201024OUT – Erection of equine dwelling with access. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Pending consideration by HDC.

c) Update on planning enforcement cases:

0300179ENBCOM – Commercial building, Hamerton Road. No further update received from Nigel Swaby.

1200181ENPLAN and 1101605FUL – Siting of mobile home for residential occupation in association with equine enterprise. OS9351, Buckworth Road. This concerns a steel framed structure being erected without planning permission. Kerri Milligan (Planning Enforcement Officer) has advised that a planning application has been submitted and is currently going through the validation process before being sent out for Parish Council consultation.

9. Financial report.

a) Payment of outstanding debts:

Councillor Coulson proposed approval of payment of items (1) to (5). Seconded by Cllr. Mobius, unanimously agreed.

(1) Mrs. D. Benham - £206.31, wages and expenses of Parish Clerk for August. Cq. No. 100922

(2) Mrs. D. Benham - £186.23, wages & expenses of Parish Clerk for September. Cq. No. 100923

(3) Wicksteed Leisure - £54.00, Safety inspection for play area. Cq. No. 100924

(4) ADCHC - £63.00, Hire of room for Parish Council meetings. Cq. No. 100925

(5) Alconburys Youth Club - £360.00, Section 137 donation. Cq. No. 100926

b) Current position.

A copy of the receipts and payments was handed to each councillor. A copy will be attached to the minutes.

c) Request for a donation from Victim Support – Councillors unanimously agreed that no donation should be made.

d) Request for a donation from Magpas – Carried forward to the December meeting.

e) Request for a donation towards Remembrance day poppy wreaths – Cllr. Baker proposed that a section 137 donation of £25 should be made to the Royal British Legion. Seconded by Cllr. Lomas, unanimously agreed.

10. Police matters.

August crime report shows 1 recorded crime in Alconbury Weston – Listed as “Other” crime in West Close.

11. Correspondence.

Already circulated:

a) Code of Conduct presentations – copies of the slides shown have been forwarded to all councillors for information.

b) Notice from HDC asking for Parish Council representatives to serve on HDC's Standards Committee.

c) Blue badge consultation – posters placed on the notice boards.

d) CAPALC AGM – Monday 19th November at Newmarket racecourse – nobody available to attend.

New:

- e) Winter gritting volunteers – Councillors agreed that they did not wish to take part in the scheme.
- f) Mayor of St. Neots Charity Ball – 1st March 2013, tickets £35 each available from Karen Pollecut at St. Neots Town Council.
- g) Details of the Local Highways Improvement Scheme.
- h) Alconbury Weston rising main replacement – The Clerk had received a “Notice of Intention” advising that Anglian Water intend to replace an existing pipe through land which the Parish Council owns.
- i) Precept forms for 2013/14 – Precept to be discussed and agreed at the meeting to be held on 10th December.

12. Reports from councillors.

Cllr. York advised that there had been some damage to kerbstones in Buckworth Road – Clerk to contact County Cllr. Kadic.

Cllr. Mobius advised that the Nene & Ouse bus was waiting for approximately 10 minutes at the bus stop opposite Buckworth Road before starting its journey and that this was causing a hazard for motorists. Clerk to discuss with County Cllr. Kadic.

Cllr. Coulson advised that he had asked for the “Duck’s Nest” inlet to be cleared.

Cllr. Baker advised that a parishioner had asked about the possibility of having a war memorial within the village.

13. Date of the next meeting.

Monday 12th November, starting at 7.30pm at Alconbury Memorial Hall – extraordinary Parish Council meeting.

Monday 10th December, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....