

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 4th November 2013 at Alconbury Memorial Hall.**

Councillors present: Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas (Acting Chairman), Dr. C. McGregor & Mr. L. York.

Also present: County Cllr. P. Ashcroft, County Cllr. P. Brown, District Cllr. K. Baker, Mrs. D. Benham (Clerk), Ms. J. Philpott (HACT) & Ms. L. Kadic (HACT).

1. Apologies for absence: Cllr. J. Baker (Personal).

2. Declaration of Interests: Cllr. C. McGregor declared a personal interest in item 8b being a neighbour of Mr. P. Baker. District Cllr. Baker declared an interest in the same item, being Mr. P. Baker's father.

3. Presentation by Huntingdonshire Association for Community Transport (HACT): Jo Philpott gave a presentation on HACT which provides a door to door service for people who cannot access local bus routes. Membership costs £15 per annum but holders of a CCC bus pass can then travel free of charge. The return fare for non-bus pass holders to Huntingdon for example, is currently £6.50. HACT also offer additional days out, such as Milton Keynes, Great Yarmouth and Cambridge. These outings cost from £10 return and are not free to bus pass holders. HACT also currently run the 46a service. HACT will carry out a leaflet drop in Alconbury Weston and place an article in the Parish Pump in order to advertise the ring and ride service.

4. Public participation: No parishioners were present.

5. To approve the minutes of the last meeting held on 23rd September 2013 : The minutes of the meeting held on 23rd September 2013 were approved and signed by the Chairman.

6. Matters arising from the minutes:

a) Alconbury Weald – Application ref. 1201158OUT was approved by HDC on 21st October. Application ref. 1301532FUL seeks approval for a new temporary gatehouse but Alconbury Weston Parish Council are not one of the consultees. The Chairman and the Clerk will attend the next liaison meeting on 12th November.

b) Humps in the road over the refurbished bridge – CCC will be monitoring the levels of the carriageway for three months to see what is happening to the underlying sub base before repairs are carried out.

c) Parish Council website – carried forward to the next meeting.

7. Local Highway Improvement Initiative: Councillors agreed that there were no suitable projects at this time.

8. Parish paths.

a) Report from Cllr. McGregor – Milton Estate have cleared The Slipe and installed a new field gate. The new gate has been so positioned that there is now a gap between the field gate and the footpath gate. Councillors agreed that the Clerk should contact Abigail Benson of Milton Estate to make her aware of this.

Cllr. McGregor advised that the new oak tree had now been planted with the assistance of his daughter and her boyfriend. Councillors agreed that no trees were required from the Parish Planting Scheme this year.

b) Letter from Mr. Philip Baker regarding a proposal to divert footpath number 2 – Councillors examined the proposal and agreed that they had no objections.

9. Play area.

Cllr. Lomas advised that there were no issues to report. Cllr. Lomas had cut back branches from the surrounding chain link fence and from the lower part of the willow tree. District Cllr. Baker agreed to collect and dispose of the debris.

10. Planning.

a) New application:

1301513FUL – Erection of boundary fence, 12 Highfield Avenue, Alconbury Weston. Cllr. Coulson proposed that Alconbury Parish Council should recommend refusal of the application as the fence would not be in keeping with the open frontage of the other properties in the area. Seconded by Cllr. McGregor and unanimously agreed.

b) Update on previous applications;

1201024OUT – Erection of equine dwelling with access. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Pending consideration by HDC.

c) Update on planning enforcement case:

0300179ENBCOM – Commercial building, Hamerton Road. No further information received.

11. Financial report.

c) Payment of outstanding debts.

Cllr. Coulson proposed approval of payment of item (1). Seconded by Cllr. York and unanimously agreed.

(1) Mrs. D. Benham - £203.51, wages and expenses of Parish Clerk for October. Cq. No. 100958

b) Current position - A copy of the receipts and payments and bank reconciliation was handed to each councillor.

c) Budget and Precept for 2014/15

The Clerk provided councillors with details of expenditure still to come, predicted reserves for ending 31st March 2014 and a draft budget for 2014/15.

Cllr. Lomas proposed that Alconbury Weston Parish Council set a budget of £8077 and request a Precept of £8000 for the financial year 2014/15. Seconded by Cllr. Coulson and unanimously agreed.

d) Request for a donation from Victim Support – Councillors agreed that no donation should be made.

e) Request for a donation from Alconbury Girl Guides – Donation requested to assist with start up costs for a new Senior Section catering for girls aged 14 – 26. Cllr. York proposed that Alconbury Weston Parish Council should donate £150. Seconded by Cllr. Lomas and unanimously agreed.

12. Police matters.

August crime report shows no recorded crime in Alconbury Weston. September crime report – Anti social behaviour near to North Road.

13. Correspondence.

a) Letter of thanks from Alconbury Sports and Social Club.

b) Letter of thanks from Alconbury Thursday Club.

c) Cambridgeshire Future Transport meeting 12th November – Cllr. Lomas and the Clerk to attend.

d) Resurfacing/improvement work on B1043 over the A1 to Rusts Lane.

e) Polling District Review.

f) CAPALC AGM 9th December at Histon & Impington Recreation Ground Pavilion.

g) Alconbury Weald tree seed collecting day 27th October – notices were placed on the notice board.

h) Community Infrastructure Levy – Councillors agreed that the Clerk should ask for the “meaningful proportion” of any CIL receipts to be paid to the Parish Council.

14. Reports from Councillors:

County Cllr. Brown advised that he had a meeting with the Police and Crime Commissioner on 25th November and was willing to raise any issues from Alconbury Weston. County Cllr. Brown advised that a donation towards the 46a bus service would not be required until summer 2014.

District Cllr. Baker advised that the District Council's portion of the Council Tax would likely rise by 2%. The Overview and Scrutiny panels were currently looking at ways of reducing the budget by a further £3.6 million.

Clerk to ask Highways to inspect the Woolley Road (from Corner Farm on Buckworth Road towards Woolley) which is in poor conditions and has some subsidence.

15. Dates of the next meeting.

Monday 16th December 2013 - 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....

Alconbury Weston Parish Council budget for 2014/15

Clerk's wages	2400.00
Meeting room hire	100.00
Stationary, admin. Costs etc.	500.00
Audits	170.00
Election charge.	105.00 Assumes no poll.
CAPALC fees and training	260.00
Local Council Review subs.	20.00
Cambridgeshire ACRE subs	30.00 (Plus VAT)
Insurance	500.00
Grass cutting	3100.00 (Plus VAT) Assumes 2% increase.
Footpaths & trees	500.00
Maintenance of assets	500.00
Public lighting electricity & maintenance	120.00
Donations	<u>1000.00</u>
	9305.00
Grass cutting grant	<u>1228.00</u>
Budget	£8077.00

Precept required £8000 with balance of £77 to be taken from the reserves.

£5000 for the bus is already in 2013/14 budget.
Youth Club 3 year donation agreement finishes this year.

4th November 2013