

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 12th August 2013 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker, Mr. R. Coulson, Mr. S. Lomas & Mrs. H. Mobius.

Also present: County Cllr. P. Ashcroft, County Cllr. P. Brown, District Cllr. K. Baker & Mrs. D. Benham (Clerk).

1. Apologies for absence: Cllr. M. Bryan (Personal), Cllr. C. McGregor (Personal) & Mr.L. York (Personal).

2. Declaration of Interests: None received.

3. Public participation: No parishioners were present.

4. To approve the minutes of the last meeting held on 1st July 2013 : The minutes of the meeting held on 1st July 2013 were approved and signed by the Chairman.

5. Matters arising from the minutes:

a) Alconbury Weald – The Chairman and Clerk attended a liaison meeting on 9th July. Work on the North entrance, boulevard and incubator building are proceeded to the planned timetable. Plans to open the southern access near to the Tesco roundabout will be submitted to HDC shortly. The Urban & Civic shop is now open in Huntingdon on Wednesdays 10am – 4pm. The Clerk circulated a copy of the new signage that Urban & Civic wish to erect advertising the Enterprise Zone. Chairman and Clerk will attend the next liaison meeting on 17th September 2013.

b) Water leak on Vinegar Hill – The Clerk met with Mr. King (Highways Supervisor) on 19th July to discuss the ongoing leak. Anglian Water have subsequently refused to take responsibility and so Mr. King has issued an order to Highways' contractor to carry out work to divert the flow of water into one of their drains. This should be completed within the next 4 weeks. Mr. King has also arranged for the footpath to be cleared of debris and soil.

e) 46a bus service – County Cllr. Brown has contacted HACT and received their quarterly report which shows that membership is increasing and the services are being well used. The 46a contract has been extended until January 2014 and it will then be put out to tender. County Cllr. Brown suggested that the Parish Council should wait until the contract has been awarded before making a donation.

6. Update on Highways matters reported since the last meeting.

Pothole on Highfield Avenue footpath – repair completed.

Bumps in the road over the refurbished bridge – reported to Highways and referred to Gareth Guest who managed the Bridge repairs.

Cars parked on the grass verge on North Road – reported to Highways but advised that Highways have no powers to remove them as the verge is part of the Public Highway. Any untaxed cars parked there should be reported to the police.

7. Parish paths.

Carried forward to the next meeting.

8. Play area.

Cllr. Baker agreed to contact the owners of properties with gardens adjacent to the play area to request that hedges are cut back from the chain link fencing.

9. Planning.

a) New applications:

1300981FUL – Front porch. 10, Church Way, Alconbury Weston. Circulated for comment and returned recommending approval.

131024FUL – Erection of a 1 metre fence to front of dwelling. 12 Highfield Avenue, Alconbury Weston. Circulated for comment and returned recommending refusal as this would not be in keeping with the open fronted gardens in this area.

b) Update on previously discussed applications:

1300518FUL – Retrospective proposed mixed use building for office, staff/mess room, secure storage and temporary dwelling. OS9351 Buckworth Road, Alconbury Weston. Refused by HDC.

1300576FUL – Change of use from A1 (shop) to form part of an existing dwelling. 2 Hamerton Road, Alconbury Weston, PE28 4JD. Permission granted by HDC.

1300677FUL – Installation of all weather equestrian manage. Land west of Sailor's Rest, Vinegar Hill, Alconbury Weston. Permission granted by HDC.

1201024OUT – Erection of equine dwelling with access. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Pending consideration by HDC.

c) Update on planning enforcement case:

0300179ENBCOM – Commercial building, Hamerton Road. No further information received.

10. Financial report.

a) Payment of outstanding debts:

Cllr. Coulson proposed retrospective approval of item (1). Seconded by Cllr. Lomas, unanimously agreed.

(1) Mrs. D. Benham - £210.35, wages and expenses of Parish Clerk for July. Cq. No. 100949

b) Current position: A copy of the receipts and payments was handed to each councillor.

11. Police matters.

June crime report shows 1 recorded crime in Alconbury Weston near to Wheatsheaf Road.

12. Correspondence.

Already circulated:

a) Flood contact sheet.

b) Future of Community Services update.

c) Letter from Andy Moffat regarding extended permitted development rights.

d) NHS 111 engagement events.

e) Letter from Jason Ablewhite regarding proposed savings by HDC.

f) Older People's Programme update.

g) ACRE AGM 24th September 2013.

h) Huntingdon Parish Charter.

i) CPRE Charter.

Circulated to the Chairman only:

j) Draft Huntingdonshire Local Compact.

k) CCC winter gritting routes.

l) Notification of Parish Council, District Council and European Parliament Elections on 22nd May 2014.

13. Reports from councillors.

County Cllr. Ashcroft advised of overnight closures at Junction 23 (Spittals) from 9pm to 5am August 16/17/18 and 23/24/25.

County Cllr. Brown advised that he will be attending a briefing meeting at Pathfinder House on 4th September regarding the proposals for the A14 upgrade.

Cllr. Lomas advised that the road surface at the entrance to Highfield Ave. was being damaged by

lost lorry drivers using it to turn around. It was unclear where the lorries were destined for but the condition of the road surface will be monitored.

14. Clerk's annual appraisal:

This has been completed by Cllr. Lomas. The Chairman, Vice-Chairman and Clerk signed the appraisal as a true record. The Clerk advised that the 2013/14 National Salary Award for Local Council Clerks had been agreed which increased her pay by 12p per hour, backdated to 1st April 2013.

15. Dates of the next meetings.

Monday 23rd September 2013

Monday 4th Novemeber 2013

Monday 16th December 2013

All meetings start at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....