

**Minutes of the meeting of Alconbury Weston Parish Council  
held on Monday 23<sup>rd</sup> September 2013 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker, Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor, Mrs. H. Mobius & Mr. L. York.

Also present: County Cllr. P. Ashcroft, Mrs. D. Benham (Clerk), Mr. L. Rickard (ASSC) & Mr. R. Berrington (ASSC), Mr. M. Evans (Highways), Mr. A. Moore (Atkins) & Mr. P. Mumford (HDC).

1. Apologies for absence: Cllr. M. Bryan (Medical), County Cllr. P. Brown (Personal) & District Cllr. K. Baker.

2. Declaration of Interests: Cllr. J. Baker declared an interest in item 11b as a close relative attends the Thursday Club.

3. Presentation by Huntingdonshire Association for Community Transport: To be rearranged for the next meeting.

4. Presentation by Highways on the proposals for the A14 Cambridge to Huntingdon Improvement Scheme: Mike Evans (Highways) and Alistair Moore (Atkins) gave a presentation on the £1.5 billion scheme aimed to relieve congestion on the A14. Full details of the scheme can be found at [www.highways.gov.uk/A14CambridgetoHuntingdon](http://www.highways.gov.uk/A14CambridgetoHuntingdon) The consultation period runs from 9<sup>th</sup> September to 13<sup>th</sup> October. Comments can be made via the website questionnaire or by completing a printed copy, available at the public exhibitions being held in September and October.

5. Public participation: No parishioners were present.

6. To approve the minutes of the last meeting held on 12<sup>th</sup> August 2013 : The minutes of the meeting held on 12<sup>th</sup> August 2013 were approved and signed by the Chairman.

7. Matters arising from the minutes:

a) Alconbury Weald – The Chairman and Clerk attended a liaison meeting on 17<sup>th</sup> September. The Outline Planning Application will be determined on 21<sup>st</sup> October. A section 106 agreement giving details of number of schools etc., will be agreed at the end of 2013 and the Design Code consultation will follow on.

Good progress is being made on the Incubator Building and it is on track to be completed this year. The new Boulevard will be open this year and will initially be half the width - 2 lanes not 4. There are plans to have a smaller single storey gatehouse next to the Boulevard. More landscaping will be carried out during the autumn and winter. The first homes will be built in 2015, with the first phase containing 879 houses.

There is a big promotional event for property agents taking place on 20<sup>th</sup> September with three helicopters giving tours of the site, an open bus, refreshments etc.

The Chairman and the Clerk will attend the next meeting on Tuesday 12<sup>th</sup> November at 10am.

b) Water leak on Vinegar Hill – Works complete and the footpath has been cleaned.

c) Humps in the road over the refurbished bridge – still being investigated by Highways.

d) Parish Council website – carried forward to the next meeting.

8. Parish paths.

Cllr. McGregor advised that the second cut had been carried out in late August. Cllr. McGregor will make arrangements to plant the new oak tree soon.

The Clerk had received a request asking for parish paths maps to be placed on the notice boards and in the Parish Pump magazine. Cllr. McGregor and Cllr. Lomas will arrange for copies to be placed on the notice boards but councillors agreed that the map could not be reproduced small enough for

the magazine and still be legible.

#### 9. Play area.

Cllr. Baker to contact the owners of properties with gardens adjacent to the play area to request that hedges are cut back from the chain link fencing.

#### 10. Planning.

a) Update on previously discussed applications:

1300981FUL – Front porch. 10, Church Way, Alconbury Weston. Permission granted by HDC.

1301024FUL – Erection of a 1 metre fence to front of dwelling. 12 Highfield Avenue, Alconbury Weston. Application withdrawn.

1201024OUT – Erection of equine dwelling with access. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Pending consideration by HDC.

b) Update on planning enforcement case:

0300179ENBCOM – Commercial building, Hamerton Road. No further information received.

#### 11. Financial report.

a) Request for a donation by Alconbury Sports and Social Club – Mr. Rickard and Mr. Berrington gave a short presentation and answered questions from councillors about their plans to improve the financial situation of the club. Cllr. Baker proposed that Alconbury Weston Parish Council should donate £1500 to ASSC. Seconded by Cllr. York. 5 votes in favour, 1 against. Councillors agreed that a letter should accompany the donation stating that the Parish Council was disappointed that the financial situation appeared to have worsened from last year and that pitch users must be asked to pay realistic fees which would allow the club to pay its own way, rather than rely on donations.

b) Request for a donation from the Alconbury Thursday Club – Cllr. Coulson proposed that Alconbury Weston Parish Council make a donation of £200. Seconded by Cllr. Lomas and unanimously agreed. Cllr. Baker took no part in the vote, having declared an interest.

c) Payment of outstanding debts.

Cllr. Coulson proposed retrospective approval of item (1) and approval of payment of items (2) to (8). Seconded by Cllr. York and unanimously agreed.

(1) Mrs. D. Benham - £210.35, wages and expenses of Parish Clerk for August. Cq. No. 100950

(2) Mrs. D. Benham - £198.23, wages and expenses of Parish Clerk for Sept. Cq. No. 100951

(3) Suffolk ACRE Services - £480.42, Parish Council insurance. Cq. No. 100952

(4) Cambridgeshire ACRE - £36.00, membership fee. Cq. No. 100953

(5) PKF Littlejohn LLP - £120.00, External Audit fee. Cq. No. 100954

(6) CAPALC - £35.00, Councillor training costs. Cq. No. 100955

(7) Alconbury Sports & Social Club - £1500, Section 137 payment. Cq. No. 100956

(8) Alconbury Thursday Club - £200, Section 137 payment. Cq. No. 100957

d) Current position - A copy of the receipts and payments was handed to each councillor.

e) Result of the External Audit – All complete with no issues raised. A Notice of Completion and a copy of the Annual Return were placed on the notice boards on 12<sup>th</sup> September.

#### 12. Police matters.

July crime report shows 1 recorded crime in Alconbury Weston near to Chequers Close.

#### 13. Correspondence.

a) Connecting Cambridgeshire leaflet.

b) Confirmation that there will be a door to door poppy collection in Alconbury Weston this year.

#### 14. Reports from councillors.

County Cllr. Ashcroft advised of overnight closures (9pm to 5.30am) on the A14 southbound A1(M)/A14 junction and at Spittals starting 8<sup>th</sup> October for 3 nights. A diversion route will be in

place.

The Clerk had attended the Woolley Hill Wind Farm meeting on 16<sup>th</sup> September. The project is currently delayed by 6 weeks with construction to start early November. Residents living within a 2km radius of the site will have £100 paid towards their electricity bill. There will also be a Community Fund which will receive £20,000 each year and will be open to bids from Alconbury, Alconbury Weston, Buckworth, Barham & Woolley, Easton and Ellington. The criteria has yet to be decided but bids for funding will be considered by a panel made up of 1 Parish Councillor from each of the six Parish Councils. RES are currently suggesting that the Cambridgeshire Community Foundation manage the scheme but they will charge 10%. It was suggested that other options should be considered.

15. Dates of the next meetings.

Monday 4<sup>th</sup> November 2013

Monday 16<sup>th</sup> December 2013

All meetings start at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....