

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 13th October 2014 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker, Mr. M. Bryan, Mr. S. Lomas, Dr. C. McGregor & Mr. L. York.
Also present: District Cllr. K. Baker & Mrs. D. Benham (Parish Clerk).

1. Apologies for absence: County Cllr. P. Ashcroft (Attending another meeting), County Cllr. P. Brown (Personal), Cllr. R. Coulson (Personal) & Cllr. H. Mobius (Work commitment).

2. Declaration of Interests: None received.

3. Public participation: There were no parishioners present.

4. To approve the minutes of the last meeting held on 1st September 2014 : The minutes of the meeting held on 1st September 2014 were approved and signed by the Chairman.

5. Matters arising from the minutes:

a) Alconbury Weald – The next liaison meeting will be held on 14th October 2014.

b) Parish Council website – The new website is due to go live on 21st October 2014.

c) Cambridgeshire Future Transport – No further news.

d) Incident on Buckworth Road involving a wide load – County Cllr. Brown is dealing with this issue.

e) Village Green - Cllr. Lomas obtained a quotation from Stuart Fry of £100 to reseed and apply weed treatment to an area of the village green which councillors approved by email. Cllr. McGregor proposed retrospective approval of the action taken by the Clerk and Cllr. Lomas in accepting the quote. Seconded by Cllr. Baker and unanimously agreed. The Clerk will remind residents that parking is not allowed on the village green in the next Parish Pump article.

6. Parish paths.

Cllr. McGregor had nothing to report.

7. Play area.

Cllr. Lomas advised that there were no issues to report, but he had trimmed back the suckers on the willow tree.

8. Planning.

a) New applications.

1401557LBC – Proposed triple garage. 72 Hamerton Road, Alconbury Weston. Cllr. Lomas proposed that Alconbury Weston Parish Council recommend approval. Seconded by Cllr. McGregor and unanimously agreed.

b) Update on previously discussed applications.

1401265FUL – Single storey mono pitch roof extension and entrance porch. 43 Highfield Avenue, Alconbury Weston. Approved by HDC.

1401318FUL – Erection of stable building for personal use only. Longacres, High Street, Alconbury Weston. In progress.

1401344FUL – Replacement of permitted mobile home (log cabin) with existing building to include reduced ridge height and additional timber cladding (part retrospective) for mixed use building as office, staff/mess room, storage and dwelling. OS9351 Buckworth Road, Alconbury Weston. Application no longer available to view on HDC's website.

1300666FUL, Change of use from vacant land to provide six permanent pitches for gypsies and travellers. Former Megatron site, Ermine Street. Appeal in progress.

9. Financial report.

a) Payment of outstanding debts.

Cllr. Baker proposed retrospective approval of payment of items (1) to (5) and approval of payment of item (6). Seconded by Cllr. York and unanimously agreed.

- (1) SR Howell & Co. - £60.00, payroll services to 30th September. Cq. No. 100987
- (2) Mrs. D. Benham - £193.69, wages & expenses of Parish Clerk for September. Cq. No. 100988
- (3) HMRC - £38.40, PAYE/NI. Cq. No. 100989
- (4) PKF Littlejohn LLP - £120.00, external audit fee. Cq. No. 100990
- (5) Business Services at CAS - £397.96, Parish Council insurance. Cq. No. 100991
- (6) HDC - £105.00, Electoral Services. Cq. No. 100992

Councillors agreed that they did not wish to renew the annual membership of Cambridgeshire ACRE at this time.

b) Current position - A copy of the receipts and payments and bank reconciliation was handed to each councillor.

c) Result of the external audit – The Clerk advised that the external audit had been completed on 28th August with no issues raised and no matters to be brought to the attention of the Parish Council. A notice advertising the completion of the audit and a copy of the Annual Return had been placed on the notice boards on 2nd September 2014.

10. Police matters.

The July and August crime reports both show 2 recorded crimes in Alconbury Weston near to the B1090.

11. Correspondence.

Already circulated:

- a) Cambridgeshire Children's Centre Stakeholder briefing.
- b) Complaint regarding overgrown pump station on High Street passed to Anglian Water to deal.
- c) Invitation for a Parish Councillor to sit on the Woolley Hill Wind Farm Trust panel – Cllr. Lomas volunteered. Notices have also been put up advertising the two spaces for residents of surrounding villages.
- d) Update from Urban & Civic.
- e) Complaint regarding overflowing dog waste bin on Vinegar Hill – passed to HDC to deal.
- f) Preferred bidder selected to improve Older People's healthcare and Adult Community Services.
- g) Copy of outline planning permission for Alconbury Weald.
- h) The Clerk attended a free workshop held by Hunts Forum on Big Lottery Awards for All and the Grantfinder website on 7th October.
- i) Information on the relaunch of the Quality Parish Council Scheme.
- j) Alconbury Weald drop-in sessions. Posters to follow.

12. Reports from Councillors.

Cllr. Lomas attended the Woolley Hill Wind Farm liaison meeting on 23th September and will attend the first panel meeting on 24th November. District Cllr. Baker advised that he was in contact with the enforcement officer regarding activity at Buckworth Lodge. Clerk to report a dip in the carriageway outside The Spinney on Hamerton Road.

13. Dates of the next meetings.

Monday 24th November 2014 starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....