

**Minutes of the Annual Meeting of Alconbury Weston Parish Council
held on Monday 14th July 2014 at Alconbury Memorial Hall.**

Councillors present: Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas (Acting Chairman) & Dr. C. McGregor. Also present: County Cllr. P. Ashcroft & Mrs. D. Benham (Parish Clerk).

1. Apologies for absence: Cllr. J. Baker (Personal), Cllr. H. Mobius (Work commitment), Cllr. L. York (Personal), District K. Baker (Attending another meeting), County Cllr. P. Brown (Attending another meeting).
2. Declaration of Interests: Cllr. C. McGregor declared a prejudicial interest in planning application ref. 1400991FUL.
3. Public participation: There were no parishioners present.
4. To approve the minutes of the last meeting held on 28th May 2014 : The minutes of the meeting held on 28th May 2014 were approved and signed by the Chairman.
5. Matters arising from the minutes:
 - a) Alconbury Weald – Next liaison meeting will be held on 17th July at 11am.
 - b) Parish Council website – ask iT continue to work on the new website.
 - c) Cambridgeshire Future Transport – Cllr. Bryan attended the second meeting and advised that there had been a report with an analysis of the rural transport. Revisions to the 400-409 services had been put forward and several 46a journeys may be extended through Folksworth to Serpentine Green. The 9.11am service from Alconbury Weston may be changed to 9.30am to assist bus pass users. Demand Responsive Transport is currently on trial in South Cambs. and may be considered in the future. A further meeting is to be arranged.
6. Local Highways Improvement Scheme 2015:

Cllr. Coulson proposed that the Clerk should prepare a bid for funding to reduce the speed limit on North Road between Alconbury Weston and Alconbury to 40mph. Seconded by Cllr. McGregor and unanimously agreed. If successful, the Parish Council would be expected to fund at least 10% of the costs.
7. Complaint regarding the traffic calming on North Road;

The Clerk had received a complaint from a parishioner regarding the traffic calming on North Road. The Clerk had responded to the parishioner and asked Highways if there was anything that could be done to soften the speed humps. The Highways Inspector had advised that it would cost in the region of £15,000 to replace the preformed humps on North Road with softer asphalt humps as in Buckworth Road and that Highways would not fund the replacement. Councillors unanimously agreed that the Parish Council would not fund replacement speed humps.
8. Parish paths.

Cllr. McGregor advised that the footpaths were not all being cut at the same time and that some had been cut once whilst others had received two cuts. A further cut was expected in late July/August. Unfortunately, the Clerk is not advised when a cut takes place and there is also some confusion at CCC regarding future responsibility and which contractor will be used, due to departmental changes. Cllr. McGregor will monitor the state of the footpaths and should any become unpassable, the Parish Council will ask for a discretionary cut. The Clerk will obtain a quote for an additional cut in September 2015 which will be considered for inclusion in the budget for 2015/16. Clerk to report to Highways that the hedge and brambles along Vinegar Hill require cutting back from the footpath.

9. Play area.

Cllr. Lomas advised that there were no issues to report. Cllr. Lomas will clear the remnants of a den made by children. The damaged Cherry tree had been removed and the Clerk had booked the annual safety inspection with Wicksteed Leisure for November/December at a cost of £45 plus VAT.

10. Planning.

a) New applications.

1400447FUL - Construction of two storey side extension (amended plans). 44 Wheatsheaf Road, Alconbury Weston. Emailed to councillors for any additional comments and returned recommending approval.

Cllr. McGregor left the meeting having declared an interest in the following planning application.

1400991FUL - Proposed creation of access across existing grass verge and culvert. The Spinney, 84 Hamerton Road, Alconbury Weston. Cllr. Lomas proposed that Alconbury Weston Parish Council recommend approval. Seconded by Cllr. Coulson and unanimously agreed.

Cllr. McGregor rejoined the meeting.

1400968FUL - Proposed garage. The Bungalow, Vinegar Hill, Alconbury Weston, PE28 4JG.

Cllr. McGregor proposed that Alconbury Weston Parish Council recommend approval. Seconded by Cllr. Coulson and unanimously agreed.

1300666FUL, Change of use from vacant land to provide six permanent pitches for gypsies and travellers. Former Megatron site, Ermine Street. Appeal currently suspended. The Clerk had forwarded further information supplied by the applicant.

b) Update on applications previously discussed.

1400717FUL – One and a half storey extension to dwelling, provision of pitched roof over existing flat roof dormer. Introduction of a chimney stack. 10 Tanglewood, Alconbury Weston, PE28 4LB. Approved by HDC.

1400398FUL – Erection of building for hay store and feed room following demolition of garage. Erection of side porch to dwelling. Sailor's Rest, Vinegar Hill, Alconbury Weston. Approved by HDC.

1400136FUL – Proposed double garage, tractor store with first floor office. 72 Hamerton Road, Alconbury Weston, PE28 4JD. Refused by HDC.

11. Financial report.

a) Payment of outstanding debts.

Cllr. Lomas proposed retrospective approval of payment of items (1) & (2) and approval of payment of item (3). Seconded by Cllr. Coulson and unanimously agreed.

(1) Mrs. D. Benham - £179.87 wages and expenses of Parish Clerk for June. Cq. No. 100978

(2) HMRC - £38.40, PAYE/NI. Cq. No. 100979

(3) ADCHC - £37.97 room hire for meetings. Cq. No. 100980

b) Current position - A copy of the receipts and payments was handed to each councillor.

c) Request for a donation from E.A.C.H. – Councillors agreed that no donation should be made.

12. Police matters.

The April and May crime reports both show 2 recorded crimes in Alconbury Weston.

13. Correspondence.

a) Christmas Tree Festival – Fundraiser in aid of Project 21. Cllr. Lomas to put a copy on the notice boards.

Already circulated:

b) Wind energy development in Huntingdonshire 2014 SPD consultation runs from 4/7/14 to 5/9/14.

c) CAPALC e-bulletin.

d) Cambridgeshire Statement of Community Involvement adopted on 25/3/14

14. Reports from Councillors.

Cllr. Lomas advised that vehicles were still being parked on the Village Green. The Clerk confirmed that the area was properly registered as a Village Green in the ownership of the Parish Council and that parking on it was therefore not permitted. Clerk to include a piece in the article for the Parish Pump and to produce a notice which could be placed on cars that continue to be parked there.

Cllr. Bryan advised that HDC were proposing that residents living in private roads would be required to bring their bins to the public highway for emptying. This may effect residents of Willow Farm Close, Spires End and Butchers Close. County Cllr. Ashcroft will make a comment on the Shape Your Place website. Clerk to ask District Cllr. Baker for an update.

15. Dates of the next meetings.

Monday 1st September 2014, Monday 13th October 2014 & Monday 24th November 2014. All meetings will start at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....