

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 17th March 2014 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor. Mrs. H. Mobius & Mr. L. York. Also present: County Cllr. P. Ashcroft, County Cllr. P. Brown, District Cllr. K. Baker & Mrs. D. Benham (Clerk).

1. Apologies for absence: None received.
2. Declaration of Interests: District Cllr. Baker and Cllr. J. Baker declared an interest in planning application 1400130REM, being a close relative of the applicant. Cllr. McGregor declared an interest in the same application being a close neighbour to the site.
3. Public participation: No parishioners were present.
4. To approve the minutes of the last meetings held on 27th January 2014 and 20th February 2014 :
The minutes of the meetings held on 27th January 2014 and 20th February 2014 were approved and signed by the Chairman.
5. Matters arising from the minutes:
 - a) Alconbury Weald – The Chairman and Clerk attended a Liaison meeting with Urban & Civic on 4th March, which was held in the newly completed Incubator Building. Preparation of the Section 106 is almost complete. Urban & Civic have received a £5 million grant for infrastructure in the Enterprise Zone which will be used on new roads and they are working on the design for the area north of the Incubator Building which will be for commercial use. A number of redundant buildings will be demolished in August/September and they hope to start work on the southern access route later this year. The first houses will be built spring 2015.
 - b) Parish Council website – Cllr. Bryan advised that he is still waiting for Parish Websites Ltd. to produce a “mock-up Alconbury Weston site” for councillors to consider. Councillors agreed that the Clerk should approach askIt for a quotation too.
 - c) Cambridgeshire Future Transport - Cllr. Bryan had attended the Working Group meeting on 12th March. The 46a route appears to be well supported in comparison to other routes under threat. Attendees were asked to bring ideas to the next meeting in 2 months time.
 - d) Street light upgrade – Clerk to report to Balfour Beatty that lights outside Hilltop Cottages, White Cottage on the Green, outside the Saddlery shop and 2 on Hamerton Road, had not been upgraded.
6. Environment Agency drop-in event.
To be held on 8th April from 3pm to 7pm in Alconbury Village Hall for residents to discuss flood matters and the flood warning service. The Environment Agency will deliver leaflets to households at risk from flooding but all residents are welcome to attend. Posters will be placed on the notice board in due course.
7. Grass cutting arrangements for 2014.
Cllr. Coulson proposed that the quotation from HDC of £3100.00 for 10 cuts be accepted. Seconded by Cllr. Lomas and unanimously agreed.
8. Parish paths.
Cllr. McGregor reported that a hedge had been planted alongside part of footpath no.4 and that he would monitor it to make sure it was cut regularly by the owner.

9. Play area.

Cllr. Lomas advised that there were no problems to report.

Cllr. J. Baker, District Cllr. K. Baker and Cllr. McGregor all left the meeting whilst item 10a was discussed.

10. Planning.

a) New application.

1400130REM – Approval of appearance, landscaping layout and scale for erection of an equine related dwelling (Amended design and plot size) Salix Stud and Livery.

Cllr. Coulson proposed that Alconbury Weston recommend approval. Seconded by Cllr. Lomas and unanimously agreed.

Cllr. J. Baker, District Cllr. K. Baker and Cllr. McGregor rejoined the meeting.

b) Update on previous applications.

1300518FUL – Retrospective proposed mixed use building for office, staff/mess room, secure storage and temporary dwelling. OS 9351 Buckworth Road, Alconbury Weston. Appeal dismissed.

11 Financial report.

a) Payment of outstanding debts.

Cllr. York proposed retrospective approval of payment of item (1) and approval of payment of item (2). Seconded by Cllr. Coulson and unanimously agreed.

(1) Mrs. D. Benham - £211.02 wages and expenses of Parish Clerk for February. Cq. No. 100969

(2) Mrs. D. Benham - £356.19, wages and expenses of Parish Clerk for March. Cq. No. 100970

b) Current position - A copy of the receipts and payments and bank reconciliation was handed to each councillor.

c) Payroll – Cllr. Mobius proposed that PAYE & NI should henceforth be dealt with by S R Howell & Co. as discussed last year. Seconded by Cllr. Coulson and unanimously agreed. Clerk to confirm that their quote of £100 p.a. still applies.

d) Internal audit arrangements – Cllr. Coulson proposed that the internal audit is carried out by Brian Cox & Co.. Seconded by Cllr. Lomas and unanimously agreed.

e) Request for a donation from the Over 60s Club – The Clerk has sent a grant application form for completion.

f) Request for a donation from Hunchingbrooke Healthcare NHS Trust asking for a donation towards an extension to the Woodlands Cancer Centre. Councillors agreed that no donation should be made.

12. Police matters.

December crime report shows 4 recorded crimes in Alconbury Weston. January report shows 1 recorded crime in Alconbury Weston.

13. Correspondence.

a) Letter from Johnathan Djanogly MP – relocation of constituency office in Huntingdon. Surgery advice and contact poster to be placed on the notice boards.

b) A14 Cambridge to Huntingdon Improvement Scheme – update to preferred route announcement sent to councillors .

c) Consultation on older people's healthcare and adult community services – poster on notice board.

d) Adult drop-in sessions – poster on notice board.

e) Better Care Fund – integration of health and social care services – poster on notice board.

f) Wheelchairs for short term loan from Alconbury Thursday Club – poster on notice board.

14. Reports from Councillors.

County Cllr. Brown reported that there had been a fire in the servicing building at SJH Plant Hire which had required eight fire appliances to attend. A meeting will take place on 4th April to discuss the consultant's report regarding the Cromwell Museum. The Huntingdon link road will be opened in two weeks time. The County Council Committee system is due to start next month. In light of the recent flooding, County Cllr. Brown will find out what emergency plans the County Council has in place and whether they require updating.

15. Dates of the next meeting.

Monday 28th April 2014, Monday 14th April 2014. Wednesday 28th May 2014. All meetings start at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....