

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 28th April 2014 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor & Mr. L. York. Also present: County Cllr. P. Ashcroft, County Cllr. P. Brown, District Cllr. K. Baker, Mrs. D. Benham (Clerk) & 2 parishioners.

1. Apologies for absence: Cllr. H. Mobius (work commitment).
2. Declaration of Interests: None received.
3. Public participation: No issues raised.
4. To approve the minutes of the last meeting held on 17th March 2014 : The minutes of the meeting held on 17th March 2014 were approved and signed by the Chairman.
5. Election arrangements: The Parish Council election was uncontested and therefore no poll is required. The existing 7 councillors will start a new four year term of office on 27th May 2014. District and European elections will take place on 22nd May 2014.
6. Matters arising from the minutes:
 - a) Alconbury Weald – The Chairman and Clerk will attend the next Liaison meeting with Urban & Civic on 15th May.
 - b) Parish Council website – Cllr. Bryan advised that he had heard nothing further from Parish Websites Ltd. The Clerk had received a quotation from askiT of £100 to design a new website similar to Alconbury Parish Council, with website hosting costs of £55 p.a. and domain name registration for .co.uk. of £5 p.a. Councillors agreed to view the Alconbury P.C. website and to e-mail the Clerk saying whether they wished to accept the quotation from askiT.
 - c) Street light upgrade – The Clerk has sent a list of outstanding upgrades to Balfour Beatty and awaits a response.
 - d) A14 Cambridge to Huntingdon Improvement Scheme – Councillors will send individual responses to the consultation.
7. Parish paths.

Cllr. McGregor had nothing to report.
8. Play area.

Cllr. Lomas advised that there were no problems to report.
9. Planning.
 - a) New applications.

1400447FUL – Construction of two storey side extension, 44 Wheatsheaf Road, Alconbury Weston. Cllr. Coulson proposed that Alconbury Weston Parish Council recommend approval. Seconded by Cllr. Bryan and unanimously agreed.

1400391FUL – Remodelling of bungalow providing raised roof to form first floor, two storey side extension and single storey extension to replace removed conservatory. 30 Hamerton Road, Alconbury Weston. Cllr. Coulson proposed that Alconbury Weston Parish Council recommend approval. Seconded by Cllr. McGregor and unanimously agreed.

1400398FUL – Erection of building for hay store and feed room following demolition of garage. Erection of side porch to dwelling. Sailor's Rest, Vinegar Hill, Alconbury Weston. Cllr. Lomas proposed that Alconbury Weston Parish Council recommend approval. Seconded by Cllr. Coulson and unanimously agreed.

b) Update on previous applications.

1400130REM – Approval of appearance, landscaping layout and scale for erection of an equine related dwelling. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Pending consideration.

1300518FUL – Retrospective proposed mixed use building for office, staff/mess room, secure storage and temporary dwelling. OS 9351 Buckworth Road, Alconbury Weston. Appeal dismissed. No further information at present.

10. Financial report.

a) To agree and sign the accounts for year ending 31st March 2014 and to complete and sign the Annual Return. All councillors had received a copy of the accounts prior to the meeting and the Clerk had completed the Annual Return ready for external audit.

Cllr. Lomas proposed that the accounts should be approved and signed by the Chairman and Clerk and that Section 1, Statement of Accounts and Section 2, Annual Governance Statement, should be signed by the Chairman and Clerk. Seconded by Cllr. York and unanimously agreed. Chairman and Clerk signed the accounts and Annual Return.

b) Payment of outstanding debts.

Cllr. Coulson proposed approval of payment of items (1) to (5). Seconded by Cllr. York and unanimously agreed.

(1) CAPALC - £259.63, annual affiliation fee. Cq. No. 100971.

(2) NALC - £17.00, Local Council Review subscription. Cq. No. 100972

(3) Mrs. D. Benham - £181.00 wages and expenses of Parish Clerk for April. Cq. No. 100973

(4) HMRC - £38.20, PAYE/NI. Cq. No. 100974

(5) Brian Cox & Co. Ltd. - £72.00, Internal audit fee. Cq. No. 100975

c) Current position - A copy of the receipts and payments was handed to each councillor.

d) Result of the internal audit – The Clerk confirmed that the internal audit had been completed with no issues raised.

e) Risk assessment – Completed by the Clerk on 28/04/14. A copy will be attached to the minute book.

f) Request for a donation from the Over 60s Club – Councillors unaimously agreed that no donation should be made on this occasion. Clerk to reply.

11. Police matters.

February crime report shows 2 recorded crimes in Alconbury Weston.

12. Correspondence.

a) Local Council Review – to be circulated.

b) Request for a dropped kerb from a resident in West Close – request passed to Highways.

c) Public consultation on proposals to improve older people's healthcare and adult community services – poster to the notice board 18/3

d) Better Care Fund engagement events – poster to the notice board 18/3

e) Article submitted to the Parish pump by the Clerk.

f) Draft SPD Wind Energy Development 2014 – emailed to councillors 31/3

g) Cambridgeshire Future Transport meeting 1st July – Cllr. Bryan to attend.

h) CAPALC e-bulletin forwarded to councillors 17/4

13. Reports from Councillors.

County Cllr. Brown advised that there would be further Fire Service strikes on Friday 2nd May (noon – 5pm), Saturday 3rd May (2pm – 2am), and Sunday 4th May (10am – 3pm). A report had been received from the consultant regarding the future of the Cromwell Museum recommending that it applied for trust status. County Cllr. Brown was hopeful that CCC would support the plan

and that the museum would remain in the same building.

The Huntingdon link road, named Edison Bell Road was now open and the town developemnt is on track with most of the new multi-storey car park also open. Chequers Court has been cleared and construction work will start shortly.

Couny Cllr. Ashcroft advised that the traffic lights near Sainburys had been relocated due to the construction of the new car park.

14. Dates of the next meeting.

Wednesday 29th May 2014 – Annual Parish Meeting starting at 7.30pm at Alconbury Memorial Hall, followed by the Annual Meeting of the Parish Council.

Signed.....

Date.....