

**Minutes of the meeting of Alconbury Weston Parish Council  
held on Monday 30<sup>th</sup> November 2015 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker, Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor & Mr. L. York.

Also present: County Cllr. P. Ashcroft, County Cllr. P. Brown, & Mrs. D. Benham (Parish Clerk).

1. Apologies for absence: Cllr. M. Bryan (personal), District Cllr. K. Baker (attending another meeting).

2. Declaration of Interests: None declared.

3. To approve the minutes of the last meeting held on 19<sup>th</sup> October 2015 : The minutes of the meeting held on 19<sup>th</sup> October 2015 were approved and signed by the Chairman.

4. Matters arising from the minutes:

a) Alconbury Weald – The meeting scheduled for 24<sup>th</sup> November had been cancelled and rearranged for 15<sup>th</sup> December. Cllr. Baker to attend.

b) Repairs to roads and footpaths – Various potholes have been marked up for repair.

5. Parish paths.

a) Report from Cllr. McGregor - Cllr. McGregor advised that the gate on footpath 14 had been repaired and was now unlocked.

6. Play area.

Cllr. Lomas had met with Wicksteed Leisure to inspect the safety surface and a quote of £1678 plus VAT had been received. The Clerk had circulated the quote to councillors for approval and placed an order for the work to be carried out. Cllr. Coulson proposed retrospective approval of the action taken by the Clerk. Seconded by Cllr. Lomas and unanimously agreed. Cllr. York agreed to grease the turnstile.

7. Planning.

a) New application.

15/01901/S73 Variation of condition 2 of planning permission 0900339FUL to vary approved drawings. Land at Chestnut Farm, Hamerton Road, Alconbury Weston. Cllr. Coulson proposed that Alconbury Weston Parish Council should recommend approval. Seconded by Cllr. York and unanimously agreed.

b) Update on previous applications.

15/01630/S73 Variation of condition 1 of planning permission 1000739S73 to enable continued use of the site until 2020. Alconbury Airfield, Ermine Street, Little Stukeley, PE28 4WX. In progress.

15/01847/REM Approval of appearance, layout, landscaping, scale and access in respect of the construction of 31,893 square metres of mixed B1(a), B1(b), B2 & ancillary B8 floorspace and associated highways, drainage, landscaping and ancillary works. Alconbury Weald. In progress.

15/01117/REM Approval of appearance, layout, landscaping and scale in respect of the construction of 128 dwellings, pocket park, associated highways, landscaping and ancillary works. Alconbury Weald, Ermine Street, Little Stukeley. In progress.

15/01366/PMBPA Conversion of barn to detached dwelling and creation of garden and parking area. Safefield Farm, Alconbury Hill, PE28 4JW. Approved by HDC.

Buckworth Lodge Stud, Buckworth Road, Alconbury Weston – No further news regarding the enforcement action.

Business from home (car sales) – This is being investigated.

## 8. Financial report.

### a) Payment of outstanding debts.

Cllr. Coulson proposed retrospective approval of payment of items (1) & (2) and approval of payment of items (3) to (8). Seconded by Cllr. York and unanimously agreed.

- (1) Mrs D. Benham - £171.61, wages & expenses for October. Cq. No. 101038
- (2) HMRC - £39.20, PAYE/NI October. Cq. No. 101039
- (3) Mrs. D. Benham - £214.93, wages & expenses for November. Cq. No. 101040
- (4) HMRC - £39.40, PAYE/NI November. Cq. No. 101041
- (5) HDC - £2679.60, village grass cutting for 2015. Cq. No. 101042
- (6) Royal British Legion - £25.00, Poppy wreath. Cq. No. 101043
- (7) Alconbury C of E School - £200.00, donation. Cq. No. 101044
- (8) Alconbury Guides - £200, donation. Cq. No. 101045

b) Current position - A copy of the receipts and payments and bank reconciliation was handed to each councillor.

c) Application for funding from Alconbury C of E primary School – Cllr York proposed that Alconbury Weston Parish Council donate £200 towards the cost of a visit from the Life Education Bus. Seconded by Cllr. McGregor and unanimously agreed.

d) Application for funding from Alconbury Guides – Cllr. Coulson proposed that Alconbury Weston Parish Council donate £200 towards the cost of new tents and flags. Seconded by Cllr. York and unanimously agreed.

e) Budget & Precept for 2016/17.

The Clerk had provided details of expenditure still to come for the year ending 31<sup>st</sup> March 2016 and a draft budget. Cllr. York proposed that Alconbury Weston Parish Council set a budget of £7600 and a precept of £7000. The balance of £600 to be taken from the reserves. Seconded by Cllr. Coulson and unanimously agreed.

f) Workplace Pension Scheme.

Cllr. Lomas proposed that SR Howell & Co's quote of £200 to set up a Pension Scheme with NEST and to complete all the necessary paperwork, be accepted. Seconded by Cllr. York and unanimously agreed.

## 9. Police matters.

The September crime report showed 1 recorded crime in Alconbury Weston. Cllr. Baker reported that Countryside Watch had advised that fuel lines were being cut and supplies being stolen.

## 10. Correspondence.

- a) Electoral Review of Cambridgeshire – further limited consultation for Cambridge.
- b) Riparian responsibilities for Flood Risk – leaflet forwarded to councillors.
- c) Request from HDC to complete a list of maintenance carried out by the Parish Council.
- d) Letter from a resident regarding road safety issues on B1043/Ermine Street. Clerk to respond.

## 11. Reports from Councillors.

County Cllr. Brown advised that the new Ermine Street Academy was currently recruiting a Head Teacher and that the governors were establishing a good relationship with Alconbury C of E Primary School. CCC's new Chief Executive, Gillian Beasley is now in post. The Government is allowing a 2% increase in the Council Tax to cover social care. Boundary changes have been delayed and will be implemented in 2017. The Fire Authority Chief is retiring. His current salary of £168,000 will be lowered, when a new person is appointed in June 2016. The Fire Service Headquarters will be moving from Hinchingsbrooke Cottage to a purpose build HQ at St. Johns. Progress on the Huntingdon town centre has been slow due to Sainsbury's change of plans, but work will start after Christmas. Lidl's are opening this week and will be followed by Aldi.

County Cllr. Ashcroft advised that CCC need to cut back on all services and are trying to get other

organisations to take on tasks.

Cllr. Baker had attended the presentation on The Tour of Cambridgeshire. The organisers acknowledged that communication had been poor last year and that improvements would be made for the second tour which takes place on 4<sup>th</sup> and 5<sup>th</sup> June 2016. Enquiries can be made at [www.tourofcambridgeshire.com](http://www.tourofcambridgeshire.com)

Cllr. Lomas reported that the Woolley Hill Wind Farm Community Fund panel had met and distributed an additional £10546. Cllr. Lomas reported problems with dog excrement not being cleared up by dog owners. Clerk to include a reminder in the next Parish Pump.

12. Clerk's annual appraisal.

Cllr. Lomas had completed the Clerk's appraisal and Clerk, Chairman and Vice-Chairman will sign the document at the next meeting.

13. Date of the meetings for 2016.

Monday 25<sup>th</sup> January, Monday 21<sup>st</sup> March, Monday 16<sup>th</sup> May, Monday 11<sup>th</sup> July, Monday 12<sup>th</sup> September and Monday 14<sup>th</sup> November.

Signed.....

Date.....