

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 25th January 2016 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor & Mr. L. York.

Also present: County Cllr. P. Ashcroft, County Cllr. P. Brown, District Cllr. K. Baker, Mrs. D. Benham (Parish Clerk) & 3 parishioners.

Public Open Forum: Two residents of Wheatsheaf Cottages requested the Parish Council's support in opposing Planning Application H/5013/15/CW. Mr. Anthony Davison gave a presentation about his local food project and the Parish Council agreed to provide a letter of support for his funding bid. Further details can be found at www.bigbarn.co.uk

1. Apologies for absence: Cllr. M. Bryan (personal).

2. Declaration of Interests: Cllr. Coulson declared an interest in planning application ref. 15/02296/FUL, being a close neighbour of the site.

3. To approve the minutes of the last meeting held on 30th November 2015 : The minutes of the meeting held on 30th November 2015 were approved and signed by the Chairman.

4. Matters arising from the minutes:

a) Alconbury Weald – Cllr. Baker attended the last meeting on 15th December. Business space was going faster than expected and MMUK have taken a large plot. Urban & Civic will now develop another section of the Enterprise Zone. Construction of the first houses has begun and the school is well under way, with a headmaster already appointed. Cllr. Baker and the Clerk will attend the next meeting on 2nd February 2016.

b) Repairs to roads and footpaths – Clerk to report a pot hole behind the Village Green.

5. Parish paths.

a) Report from Cllr. McGregor – Following the cut in September, the paths are still in satisfactory condition. Clerk to request that vegetation is cut back from the footbridge opposite Bridge Garage. Clerk to report wear to bottom footbridge, opposite Salix House.

6. Play area.

Repairs to the safety surfaces have been completed by Wicksteed Leisure. Chairman and Vice-Chairman completed the certificate of satisfaction. The Clerk handed security keys for the play equipment to Cllr. Lomas. Cllr. Coulson/Cllr. York to grease the turnstile.

7. Planning.

a) New applications.

15/02117/HHFUL (1) Single storey extension to rear (south west) of the house (2) Two storey west wing extension with one storey volume to accommodate integral garage (3) refurbishment works to existing roof and facades 4) Demolition of existing one storey west wing that houses garage and entrance hall. High Gables, Buckworth Road, Alconbury Weston. Circulated and returned recommending approval.

15/02254/REM Approval of appearance, layout, landscaping, access and scale in respect of the construction of SUDS drainage infrastructure (including drainage ponds and ditches) and all associated engineering and earth works, including ground remodelling, formal landscaping, foul water pumping station and ancillary works. Alconbury Weald. Circulated and returned no observations either in favour or against.

15/02288/NMA Minor adjustments to the location of highway junctions off Parachute Way and the

adjustment of the location of SUDS ponds. Alconbury Weald. Circulated and returned no observations either in favour or against.

15/02289/NMA Minor modifications to both the Western Estate Road and Boulevard Spur. Alconbury Weald. Circulated and returned no observations either in favour or against.

15/02290/NMA Minor adjustments to the location of highway junctions off Parachute way and the adjustment of the location of SUDS ponds. Alconbury Weald. Circulated and returned no observations either in favour or against.

15/02231/REM Submission of reserved matters (appearance, layout, landscaping, scale and mass) in respect of the construction of a Mid-Tech Building comprising B1(a), B1(b), B1(c) and ancillary B8 uses, highway works, with car parking, landscaping, lights, minor ground remodelling and associated works. Alconbury Weald. Circulated but insufficient replies to make a response.

15/02380/REM Approval of appearance, layout, landscaping, access and scale in respect of the construction of new highways including associated highways landscaping and ancillary works. Alconbury Weald. Circulated and returned recommending approval.

16/00043/TREE Emergency works to ash tree in front garden. Bridge House, Hamerton Road, Alconbury Weston. Councillors agreed that they had no objections to the works.

H/5013/15/CW Section 73 planning application to develop land without complying with conditions 7 (which restricts the numbers and types of deliveries on Saturdays, Sundays and Bank holidays) and 9 (to extend the opening hours), of planning permission H/5013/CW with continued use as a Waste Transfer Station and Recycling Facility with existing skip hire depot, outside storage, skip lorry parking, offices, maintenance building, aggregate storage and distribution, with existing permitted variation to building and layout. Alconbury Waste Transfer Facility, Stangate Business Park, Old North Road, Alconbury Weston. Councillors unanimously agreed to return comments opposing the application, due to the detrimental effect that extended opening hours would have on neighbouring residents. County Cllr. Brown agreed to take up the residents complaints regarding the existing operation and the unacceptable littering of their gardens.

15/02296/FUL Change of use from repair workshop and storage of agricultural machinery to workshop for coach building and repair of horse boxes and on site farm machinery, parking of machinery and horse boxes in front of building at unit 1. Buckworth Lodge Stud, Buckworth Road, Alconbury Weston. Cllr. Lomas proposed that Alconbury Weston Parish Council should recommend refusal of the application as this was a change from agricultural use to industrial use in a rural area. Seconded by Cllr. McGregor and unanimously agreed. Cllr. Coulson took no part in the vote having declared an interest.

b) Update on previous applications.

15/01901/S73 Variation of condition 2 of planning permission 0900339FUL to vary approved drawings. Land at Chestnut Farm, Hamerton Road, Alconbury Weston. In progress.

15/01630/S73 Variation of condition 1 of planning permission 1000739S73 to enable continued use of the site until 2020. Alconbury Airfield, Ermine Street, Little Stukeley, PE28 4WX. Approved by HDC.

15/01847/REM Approval of appearance, layout, landscaping, scale and access in respect of the construction of 31,893 square metres of mixed B1(a), B1(b), B2 & ancillary B8 floorspace and associated highways, drainage, landscaping and ancillary works. Alconbury Weald. In progress.

15/01117/REM Approval of appearance, layout, landscaping and scale in respect of the construction of 128 dwellings, pocket park, associated highways, landscaping and ancillary works. Alconbury Weald, Ermine Street, Little Stukeley. In progress.

c) Planning enforcement cases.

15/00243/FUL Buckworth Lodge Stud, Buckworth Road, Alconbury Weston – Planning enforcement in progress. Awaiting an update from Nigel Swaby.

15/00257/ENUDOM Business from home (Car sales) 32, North Road – The resident has been visited by Kerri Boydell and the situation has improved. Cllr. Mobius to monitor this.

8. Financial report.

a) Payment of outstanding debts.

Cllr. York proposed retrospective approval of payment of items (1) to (3) and approval of payment of items (4) to (6). Seconded by Cllr. McGregor and unanimously agreed.

- (1) ADCHC - £22.50, room hire for Parish Council meetings. Cq. No. 101046
 - (2) Mrs D. Benham - £179.35, wages & expenses for December. Cq. No. 101047
 - (3) HMRC - £39.20, PAYE/NI December. Cq. No. 101049
 - (4) Wicksteed Leisure Ltd, play area repairs. Cq. No. 101050
 - (5) Mrs. D. Benham - £177.92, wages & expenses for January. Cq. No. 101051
 - (6) HMRC - £39.20, PAYE/NI January. Cq. No. 101052
- Cheque no. 101048 was cancelled.

b) Current position - A copy of the receipts and payments and bank reconciliation was handed to each councillor.

c) To consider a quotation to refurbish the pump and railings on Hamerton Road and the 5 red litter bins – Cllr. Lomas proposed that the quote from Stuart Fry of £377.21 be accepted. Seconded by Cllr. McGregor and unanimously agreed.

d) To consider replacing the noticeboard on Highfield Avenue – This wooden noticeboard is in need of major refurbishment and leaks during the winter months. Councillors agreed that the Clerk should investigate the purchase of a man-made board similar to the one at the Village Green. To be discussed at the next meeting.

9. Police matters.

The October crime report showed 1 recorded crime in Alconbury Weston. The November crime report showed 2 recorded crimes.

10. Correspondence.

Forwarded to councillors:

- a) Letter from HDC advising that all planning notifications will be by email from 1st April.
- b) Local Joint Forum meeting 11th January.
- c) Police & Crime Commissioner's Connect newsletter.
- d) Slideshow from the planning training session held at HDC.
- e) CCC consultation on proposed changes to Section 11 : Support planning of its Care Act Policy Framework. Runs till 14th February.

New:

- f) Letter of thanks from the Royal British Legion for the poppy wreath donation.
- g) Email from the Office of the Police & Crime Commissioner asking if councillors considered Alconbury Weston to be at particular risk of rural crime. Clerk to respond.
- h) Letter from HACT asking if they can come along to a Parish council meeting again. Councillors agreed that this was unnecessary at the present time.
- i) Cambridgeshire Self Sufficiency Group 7th Potato Day – poster to Cllr. Lomas for the notice board.
- j) Council Tax precept – Band D charge will be £24.65 for 2016/17.
- k) Clean for the Queen 4th – 6th March.
- l) A14 Cambridge to Huntingdon Improvement Scheme Parish & Community Forums 11th February at Brampton Memorial Centre – Cllr. J. Baker and District Cllr. K. Baker to attend.

11. Reports from Councillors.

County Cllr. Brown reported that CCC is in the process of finalising its budget for 2016/17. It is likely that Council will be recommending a 2% increase in Council Tax, but this will not be enough to secure all the services they would like to provide. The mobile library service will be kept for 2016/17, whilst the Library service as a whole will be reviewed. More than 97,000 homes and

businesses across Cambridgeshire and Peterborough can now upgrade to high speed fibre broadband making it a leading “digital county”. Major urgent repairs to the Iron Bridge on Ermine Street will cause road closures for six weeks.

Cllr. Baker had attended the Local Joint Forum for parishes in Huntingdon on 11th January. The meeting had focused on the ways in which parishes could fill the gaps created by the continuing CCC budget constraints.

Cllr. York advised that there was a lot of rubbish on the bridge at the top of Vinegar Hill. Clerk to report to HDC.

12. Clerk’s annual appraisal.

Chairman, Vice-Chairman and Clerk signed the Clerk’s annual appraisal document.

13. Date of the meetings for 2016.

Monday 21st March, Monday 16th May, Monday 11th July, Monday 12th September and Monday 14th November.

Signed.....

Date.....