

ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

Parish Clerk: Alison Benfield BA (Hons) FILCM

Turves Barn, Whitepost Road South, Eye, Peterborough, PE6 7SW

parishclerk@alconburywestonparishcouncil.co.uk

Tel: 01733 223002

16 June 2020

For the health, safety and well-being of our community as a result of Covid-19 and following the instruction of the Prime Minister's address on 23rd March 2020 all Parish Council meeting will be held remotely until further notice.

Alconbury Weston Parish Council have resolved to use Zoom to facilitate the holding of meetings with the next meeting scheduled for Monday 22 June 2020 starting at 7.00pm

Should you wish to participate in the meeting please feel free to do so by clicking on the link - <https://us02web.zoom.us/j/87519073352?pwd=UW54VTNoTUNDU2g4alhseWdlYUJhZz09>

Meeting ID: 875 1907 3352

Password: 197281

One tap mobile

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+442030512874,,87519073352#,,,,0#,,197281# United Kingdom

Dial by your location

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

Meeting ID: 875 1907 3352

Password: 197281

Alison Benfield

**Alison Benfield BA (Hons) FSLCC
PARISH CLERK**

AGENDA

22.0 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

23.0 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

24.0 PUBLIC PARTICIPATION

A maximum of 10 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting

25.0 MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on 18 May 2020 (copy herewith) and agree these be signed at a future meeting in person

26.0 RISK ASSESSMENT

26.1 To receive and adopt the Council Risk Assessment for 2020 (copy herewith)

26.2 To consider if the current process of data backup is robust and consider other options if required

27.0 COVID-19

To receive an update from Cllr J Baker on the village response to date

28.0 PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (NO. 2) ACCESSIBILITY REGULATIONS 2018

28.1 To note that at the current time the Parish Council website does not meet the Accessibility Regulations. Whilst it is compliant in some areas it is not fully compliant. In order to do so by September 2020 (the deadline for being compliant under the regulations) the current site needs to be changed to a WordPress website and include an accessibility statement. To meet government accessibility requirements the website must:

- meet level AA of the [Web Content Accessibility Guidelines \(WCAG 2.1\)](#) as a minimum
- work on the most commonly used [assistive technologies](#) - including screen magnifiers, screen readers and speech recognition tools
- include people with disabilities in [user research](#)
- have an accompanying accessibility page that explains how accessible the service is

- 28.2 To agree to appoint AskIT to amend the website as necessary to make it compliant and note that they have offered to do this at nil cost
- 28.3 To note that annual hosting and maintenance fees will increase from £97 to £208

29.0 REPORTS FROM REPRESENTATIVES

- 29.1 Grass cutting & village green – Cllr P Baker
- 29.2 Speedwatch – No representative appointed
- 29.3 Communication with Parishioners – Cllr Bryan
- 29.4 Flood Emergency Plan – Cllr Powley
- 29.5 Flood Alleviation – Cllr Bryan
- 29.6 Play Area – Cllr Bryan & Gillham
- 29.7 Parish Paths and Trees – Cllr P Baker
- 29.8 Alconbury Weald Parish Liaison – Cllr J Baker
- 29.9 Grant Funding – Cllrs Gillham & Stone
- 29.10 Highway Liaison – Cllrs P Baker & Stone
- 29.11 Wooley Hill Wind Farm Grant Body – Cllr Stone
- 29.12 Amey Waste Transfer station – Cllr Bryan
- 29.13 Parish Council Merger – Cllr Gillham & Stone
- 29.14 To consider any actions as required as a result of the above reports

30.0 AFFORDABLE HOUSING PROJECT IN ALCONBURY WESTON

- 30.1 To receive a verbal report from Cllr Bryan
- 30.2 To receive documentation from Cambs ACRE to support Cllr Bryan’s verbal report (copies herewith)
- 30.3 To consider requesting Cambridgeshire ACRE conduct a free survey of residents to ascertain the need for Affordable Housing for the village within a Rural Exception Site
- 30.4 To confirm and agree the next steps in light of the report and documentation

31.0 ROAD STRATEGY

- 31.1 To receive a verbal report from Cllr Stone
- 31.2 To agree a way forward based on the verbal report

32.0 THE FORD FOOTBRIDGE

To receive an update on works from Cllr Powley

33.0 PLANNING

To consider the following Planning Application:-
 20/00664/LBC External and internal alterations - including removal and replacement of poor-quality decoration and modern fixtures and fittings, the renewal of services including replacement W.C., bathroom and kitchen fittings, as well as necessary repairs and all-round redecoration. Remove some modern partitions and non-original doors. Public House The White Hart 2 Vinegar Hill Alconbury Weston Huntingdon PE28 4JA

[http://docs.huntingdonshire.gov.uk/NorthgateIM.WebSearch/\(S\(owc5l245l5skl0545h3hjut45\)\)/Results.aspx](http://docs.huntingdonshire.gov.uk/NorthgateIM.WebSearch/(S(owc5l245l5skl0545h3hjut45))/Results.aspx)

34.0 Village Tree

To receive a report from Cllr J Baker on the condition of the village tree adjacent to the memorial stone

35.0 Village Defibrillator provision

To consider a report from Cllr Powley on the acquisition and location of a defib unit for the village

36.0 ORDERS FOR PAYMENT

To note and agree the following payments are made:-

BEAM – Grass cutting	£285.00
Payroll & HMRC – June Salary	£273.59
HDC – Bin emptying	£1819.01
Haven Power – Street Light Energy (direct debit)	£9.74
A Benfield – Expenses (annual PDF Filler subscription)	£119.69

37.0 BANK RECONCILIATION

To receive bank reconciliation up to 31 May 2020 (copy herewith)

38.0 BUDGET REPORT

- 38.1 To receive and note Budget Report up to 31 May 2020 (copy herewith)
- 38.2 To confirm s137 donation of £50 towards the cost of Remembrance Wreaths for the village

39.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

To receive verbal reports from District and County Councillors in attendance.

40.0 MATTERS FOR INFORMATION

- 40.1 To note all correspondence, circulate between meetings
 - 40.2 To receive comments from Councillors regarding matters affecting the village
 - 40.3 To agree items to be brought forward to the next meeting for further consideration
- Next meeting is Monday 10 August 2020