

ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

Parish Clerk: Alison Benfield BA (Hons) FILCM

Turves Barn, Whitepost Road South, Eye, Peterborough, PE6 7SW

parishclerk@alconburywestonparishcouncil.co.uk

Tel: 01733 223002

31 March 2020

For the health, safety and well-being of our community as a result of Covid-19 and following the instruction of the Prime Minister's address on 23rd March 2020 all Parish Council meeting will be held remotely until further notice.

Alconbury Weston Parish Council have resolved to use Zoom to facilitate the holding of meetings

Should you wish to participate in the meeting please feel free to do so by clicking on the link - <https://zoom.us/j/499721832?pwd=bjh2bi83b2Y2YVlld1pDekpzSGZ5Zz09>

Meeting ID: 499 721 832

Password: 082583

One tap mobile

+441314601196,,499721832# United Kingdom

+442034815237,,499721832# United Kingdom

Dial by your location

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

Alison Benfield

**Alison Benfield BA (Hons) FSLCC
PARISH CLERK**

AGENDA

156.0	DECLARATIONS OF INTEREST
	To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
157.0	APOLOGIES FOR ABSENCE
	To receive and accept apologies for absence.
158.0	PUBLIC PARTICIPATION
	A maximum of 10 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting
159.0	MINUTES
	To confirm as a correct record the Minutes of the Meeting of the Council held on Monday 24 February 2020 (copy herewith)
160.0	COVID-19
	160.1 To receive a report from Cllr J Baker on the response received to the letter circulated to all homes
	160.2 To consider further action required
161.0	THE WHITE HART
	To ratify the decision as agreed informally that the Parish Council withdraw its interest as being treated as a potential bidder for the White Hart following the owner's agreement to issue a long term lease for the property to be maintained as a public house
162.0	PARISH PATHS AND TREES
	161.1 To receive a report from Cllr P Baker
	161.2 To consider any actions as a result of Cllr P Bakers report

163.0	PLAY AREA	
	163.1	To receive a report from Cllr Bryan on the current state of the play area and any matters that need to be considered
	163.2	To receive an update from Cllr A Gillham regarding new play equipment
	163.3	To consider any actions required as a result of the above reports
164.0	REPORTS FROM REPRESENTATIVES	
	164.1	Grass cutting & village green – Cllr P Baker:
	164.2	Speedwatch – Cllr Brine
	164.3	Communication with Parishioners – Cllr Bryan
	164.4	Flood Planning – Cllr Powley
	164.5	Alconbury Weald Parish Liaison – Cllr J Baker
	164.6	A14 Legacy Fund – Cllrs J Baker
	164.7	Amey Waste Transfer station – Cllr Bryan
165.0	ORDERS FOR PAYMENT	
	To ratify those payments made between meetings	
		Payroll & HMRC – March Salary £273.59
		Manor Farm Tree Services – Tree Maintenance Work £1020.00
		Haven Power – Street Light Energy (direct debit) £9.15
	To note and agree the following payments are made:-	
		Payroll & HMRC – April Salary £273.59
		BEAM – March grass cutting £285.00
		Stationary – Paper and Ink £48.18
		ZOOM – share of licence (St Ives Town Council) £30.00
166.0	BANK RECONCILIATION	
	To receive and note bank reconciliation up to 29 February 2020 (copy herewith)	
167.0	BUDGET REPORT	
	To receive and note Budget Report up to 31 March 2020 (copy herewith)	
168.0	PLANNING	
	To consider the following planning applications:- NONE	
169.0	REPORTS FROM DISTRICT AND COUNTY COUNCILLORS	
	To receive verbal reports from District and County Councillors in attendance.	
170.0	MATTERS FOR INFORMATION	
	170.1	To note the following communications not previously circulated:- <ul style="list-style-type: none"> • None
	170.2	To receive comments from Councillors regarding matters affecting the village
	170.3	To agree items to be brought forward to the next meeting for further consideration

Next meeting is Monday 18 May 2020

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 24 February in Alconbury Memorial Hall**

Present:

Councillors: J Baker, M Bryan, A Gillham, R Powley (Chairman) and A Stone

Clerk: A Benfield

Others: CCC & HDC Cllr and a Resident

141.0 DECLARATIONS OF INTEREST

No declarations of interest were made

142.0 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs S Brine & P Baker (business commitments)

143.0 PUBLIC PARTICIPATION

There were no members of the public present that wished to address the meeting

144.0 MINUTES

The minutes of the Meeting of the Parish Council held on 13 January 2020 were confirmed as a correct record and signed by the Chairman.

145.0 THE WHITE HART

Members received a presentation from a local business man who was looking to refurbish and open the White Hart as a public house and restaurant. Members asked a number of questions and were content with the responses provided and wished the resident well with his plans.

In addition, the owner of the White Hart had advised of an intention to dispose of the property, possibly in the event of the above proposal (which involved leasing) falling through. The advice from HDC was that should the resident's plans fall through the Parish Council could submit an expression of interest. This was discussed and it was agreed that an expression of interest from the Council should be submitted. It was felt that, should the current proposal not proceed, it would allow time for the village to review on the situation and decide on any future action.

Resolved 145.1 That the verbal report on the proposed reopening of the White Hart be received and noted

145.2 That the Parish Council submit an expression of interest for the White Hart

146.0 PARISH COUNCIL FACEBOOK PAGE

Cllr Gillham provided an update on the Facebook Page and suggested that the page be made public for a period of 3 months to see if it proved popular. Following discussion, it was agreed that it should be trialled. It was further agreed that it should be linked to other local pages to promote events and information of benefit to the village.

Resolved 146.1 That the verbal report be received and noted

146.2 That Cllr Gillham move forward with plans to make a Parish Council Facebook page live and promote it via other local similar pages for a 3-month trial

147.0 PARISH PATHS AND TREES

Cllr P Baker had informed the Clerk in advance of the meeting that he had no matters to bring to the council's attention.

The Clerk commented that the invoice for the tree work was still outstanding. Cllr Bryan agreed to look into the matter.

Cllr Stone reported that she had provided photos and a map of the area to be left uncut between the 2 bridges. It consisted of a triangle of grass with the memorial in the middle. The Clerk confirmed she would provide these to both the County Highway Officer and the grass cutting contractor to inform them of the plans.

Resolved That the verbal reports be received and noted

148.0 PLAY AREA

Cllr Bryan reported that he had removed litter from the play area on 3 February and that no storm damage had occurred to the trees.

Chairman's
Initials

Cllr Gillham reported that she had been in touch with a number of play equipment providers who would be presenting designs with a budget of between £30k and £50k set.

It was agreed that the designs should be presented within the school to get the views of the children who would be using the equipment once installed. Cllr Gillham agreed to investigate Grant funding for the project.

Resolved That the verbal reports from Cllrs Bryan & Gillham be received and noted

149.0 REPORT FROM REPRESENTATIVES

Grass cutting & village green – the schedule for cuts for the 2020 season was received and noted

Speedwatch – no dates for future action were in place

Communication with Parishioners – Cllr Bryan reported that he had submitted articles in Parish Pump.

Flood Planning – Cllr Powley stated that the opening and closing of the road in the recent flood was again problematic. The view of the meeting was requested on the suggestion that a gate should be put in place at the end of Hamerton Road, to be closed, but not locked, to avoid the problems of non-residents ignoring the road closure signs and causing difficulties for local residences. Following a discussion, it was agreed that Cllr Powley should investigate further and report back to a future meeting

Alconbury Weald Parish Liaison – Cllr J Baker stated that she had nothing to report at the current time as the next meeting was scheduled for the following day

A14 Legacy Fund – Cllr J Baker reported that she had not received any information

Amey Waste Transfer Station – Cllr Bryan no meeting held.

Resolved That the verbal reports be received and noted.

150.0 ORDERS FOR PAYMENT

The following payments were noted as requiring to be made: -

Payroll & HMRC – February Salary	£273.59
ICO – Data Protection Registration (direct debit)	£35.00
Haven Power – Street Light Energy (direct debit)	£43.72
Expenses – July to February	£118.80

Resolved That the above payments be made.

151.0 BANK RECONCILIATION

- Resolved**
- 151.1 That the bank reconciliation up to 31 December 2019 be received and noted
 - 151.2 That the bank reconciliation up to 31 January 2020 be received and noted

152.0 BUDGET REPORT

Resolved That the Budget Report up to 31 January 2020 be received and noted.

153.0 PLANNING

The following planning applications were considered:-

20/00248/HHFUL: Erection of garden room, games room and gym and erection of 3m high fence. The Bungalow Old Vinegar Hill Alconbury Weston.

[http://docs.huntingdonshire.gov.uk/NorthgateIM.WebSearch/\(S\(tpwolwiyp4ij2k45hihi0oy3\)\)/Results.aspx](http://docs.huntingdonshire.gov.uk/NorthgateIM.WebSearch/(S(tpwolwiyp4ij2k45hihi0oy3))/Results.aspx)

19/02343/REM: Application for approval of access, appearance, landscaping, layout and scale for green and grey infrastructure along with electrical sub stations, gas governor and foul water pumping station and all associated works. Alconbury Airfield Ermine Street Little Stukeley PE28 4WX

[http://docs.huntingdonshire.gov.uk/NorthgateIM.WebSearch/\(S\(p4o4ws45bg5hgzgdp5tovn55\)\)/Results.aspx](http://docs.huntingdonshire.gov.uk/NorthgateIM.WebSearch/(S(p4o4ws45bg5hgzgdp5tovn55))/Results.aspx)

Resolved That no comments be submitted on either application

154.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

The HDC & CCC Councillor provide a comprehensive report on the matters he is currently dealing with.

155.0 MATTERS FOR INFORMATION

155.1 Those matters circulated by the Clerk both in advance and at the meeting were received and noted.

- CAPALC Conference – Cllrs to book themselves if they are able to attend
- LHI Bid – noted that timeframe was short. Cllr Powley to bring it to the attention of Cllr Brine

Chairman's Initials

155.2 The following matters were raised by Members:-

- Cllr Stone raised the matter of the lack of signage in the village indicating that horse riding takes place within the village.
- Cllr J Baker reported back on the discussion she had with residents over the state of the footpath near the sewage works in the High Street. Photographs show that the lorries attending the site are causing the damage
- Cllr Bryan reported on the new bus service and the digging on Buckworth Road and Vinegar Hill that was bringing fibre optic broadband into the village by 2022/23
- The Chairman raised the matter of the joining of the two parish councils and commented that he and the Vice Chairman had met with the Chairman and Vice Chairman of Alconbury Parish Council to discuss the matter informally. He requested that those present consider the formation of a working group to look into the matter further prior to reporting back. Cllr Stone and Gillham agreed to put themselves forward to participate in the group and to consider the options with members from Alconbury PC.

155.3 There were no matters other than those listed in the minutes above requested for inclusion on the agenda for the next meeting.

SIGNED:

Chairman - Alconbury Weston Parish Council

Chairman's
Initials

ALCONBURY WESTON PARISH COUNCIL

BANK RECONCILIATION

Agenda Item No 166

Total of balances in bank accounts as at 29 February 2020		£ 21,365.56
	Unity Trust: £	89.86
	CCLA: £	21,275.70
Less unrepresented cheques:		£ -
Less outstanding payment:		£ -
Plus outstanding receipts:		£ -
Net bank balance at 29 February 2020		<u>£ 21,365.56</u>
<u>Cash book</u>		
Opening balance: 1 April 2019		£ 17,250.05
Add: receipts to date		£ 16,746.52
Less: Payments to date		£ 12,631.01
Balance per cash book as at 29 February 2020		<u>£ 21,365.56</u>
	Diff:	<u>£ -</u>

