

**Minutes of the Annual Meeting of Alconbury Weston Parish Council
held on Wednesday 28th May 2014 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor & Mrs. H. Mobius. Also present: County Cllr. P. Ashcroft, County Cllr. P. Brown, District Cllr. K. Baker, Mrs. D. Benham & 2 parishioners.

1. Apologies for absence: Cllr. L. York (Personal).
2. Election of Chairman & Vice-Chairman: Cllr. Coulson proposed Cllr. Baker for Chairman. Seconded by Cllr. Mobius. There being no other nominations, Cllr. Baker was duly elected Chairman and signed a Declaration of Acceptance of Office which was witnessed by the Clerk. Cllr. Mobius proposed Cllr. Lomas for Vice-Chairman. Seconded by Cllr. Coulson. There being no other nominations, Cllr. Lomas was duly elected Vice-Chairman.

Following the uncontested election on 22nd May, all elected councillors signed Declarations of Acceptance of Office and completed a Declaration of “no change” to their Registration of Financial and Other Interests”.

3. Declaration of Interests: None received.
4. Public participation: No issues raised.
5. Review of Standing Orders: Councillors agreed that no amendments were required.
6. Review of Financial Regulations: Councillors agreed that no amendments were required.
7. To approve the minutes of the last meeting held on 28th April 2014 : The minutes of the meeting held on 28th April 2014 were approved and signed by the Chairman.

8. Matters arising from the minutes:

a) Alconbury Weald – The Chairman and Clerk had attended a liason meeting on 15th May. Section 106: Money will be held by the developer to pay for transport schemes. Details will depend on what happens with the A14. Levels of affordable housing will be reviewed at each phase. Current policy states that 40% will be affordable housing but this is likely to be reduced to 30% overall. A fixed amount will be put aside for additional traffic calming through The Stukeleys. The trigger for the additional traffic calming has yet to be decided but details will be included in the planning application for the first phase of housing. There will be schooling provision on site early and available for the first children moving into Alconbury Weald. Ultimately there will be a permanent GP facility on site but the NHS wish to expand Alconbury GP surgery for the interim. Paul Mumford, who has been the dedicated planning officer for Alconbury Weald, is changing roles. A new officer will be appointed in due course.

Urban & Civic have had a corporate change and are now Urban & Civic PLC. This has freed up money, with £7.5 million to be spent on infrastructure in the Enterprise Zone and £12-15 million to be spent on infrastructure on residential areas, starting in September/October. Plans for the southern access are still being worked on but have been complicated by the need to lower the speed limit on the A141. The southern access will be financed by Urban & Civic.

Details of phase one of the housing will be given at the next liason meeting with a consultation around September. Six companies are tendering for the contract.

The incubator building is letting quite well and 7/9 units will be full by the end of June. Urban & Civic are working with the Local Enterprise Partnership to provide an amenity building with gym, creche, café etc. which will help to attract businesses to the site, and are considering building a

second speculative building, similar to the incubator building.

Chairman and Clerk will attend the next liaison meeting on 17th July at 11am.

b) Parish Council website – Cllr. Lomas proposed retrospective approval of the Clerk's actions in accepting the quote from askiT to design the Parish Council's new website. Seconded by Cllr. Baker and unanimously agreed.

9. Parish paths.

Cllr. McGregor reported that the first cut had taken place but the grass had regrown very quickly. The second cut would be made by CCC in late July/August. Councillors agreed that the Clerk should contact CCC to find out how much an additional cut would cost.

10. Play area.

Cllr. Lomas advised that he had removed a large branch from the play area. The Clerk was awaiting advice and a quote from Global Tree Solutions regarding a damaged Cherry tree.

11. Planning.

a) New applications.

1400717FUL – One and a half storey extension to dwelling, provision of pitched roof over existing flat roof dormer. Introduction of a chimney stack. 10 Tanglewood, Alconbury Weston, PE28 4LB.

Cllr. Coulson proposed that Alconbury Weston Parish Council recommend approval. Seconded by Cllr. Lomas and unanimously agreed.

b) Update on previous applications.

1400447FUL – Construction of two storey side extension, 44 Wheatsheaf Road, Alconbury Weston. Not now showing on HDC website.

1400391FUL – Remodelling of bungalow providing raised roof to form first floor, two storey side extension and single storey extension to replace removed conservatory. 30 Hamerton Road, Alconbury Weston. Permission granted by HDC.

1400398FUL – Erection of building for hay store and feed room following demolition of garage. Erection of side porch to dwelling. Sailor's Rest, Vinegar Hill, Alconbury Weston. Pending consideration by HDC.

12. Financial report.

a) Payment of outstanding debts.

Cllr. Coulson proposed approval of payment of items (1) & (2). Seconded by Cllr. Mobius and unanimously agreed.

(1) Mrs. D. Benham - £213.23 wages and expenses of Parish Clerk for May. Cq. No. 100976

(2) HMRC - £38.40, PAYE/N.I. Cq. No. 100977

b) Current position - A copy of the receipts and payments was handed to each councillor.

13. Police matters.

March crime report shows 1 recorded crime in Alconbury Weston.

14. Correspondence.

a) Cambridgeshire Energy Switch – Poster to the notice board.

See www.cambridgeshire.gov.uk/switch for further details.

b) Pedestrian drop crossing points have been installed at West Close/Springfield.

c) e-mail received from a resident enquiring about the discussion regarding the site on Vinegar Hill that may be put forward for affordable housing. Clerk has replied.

d) e-mail received from a former resident regarding rubbish alongside the road to Woolley – Highways will not remove this as it is on private land. Cllr. Baker is looking into this.

e) Consultation on Huntingdonshire Local Development Scheme runs from 19/5 to 28/11 – details forwarded to councillors on 19/5.

f) Damage to Buckworth Road kerbs reported to Highways on 22/5 but as the damage is not too bad, it will not be treated as an urgent repair.

g) HDC briefing on Housing Related Support for Older People – forwarded to councillors on 1/5

h) e-mail received by Cllr. Baker from a parishioner complaining about the damage caused to his car by the speed humps on North Road. Clerk to reply.

15. Reports from Councillors.

Cllr. Lomas advised that vehicles had been parked on the dropped kerbs and on the village green.

Cllr. Mobius advised that she had reported that bricks and grass cuttings were being dumped in the brook by a resident living in Church Way. Cllr. Mobius also advised that dredging may start as the sediment level had risen considerably.

Cllr. Bryan advised that he had spoken to the Environment Agency about the lack of fish in the brook and had been told that it had been restocked 8 years ago.

Clerk to report a large hole in the road outside The Spinney on Hamerton Road.

16. Dates of the next meeting.

Monday 14th July 2014, Monday 1st September 2014, Monday 13th October 2014 & Monday 24th November 2014. All meetings will start at 7.30pm at Alconbury Memorial Hall.

Signed.....

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