

# ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

**Parish Clerk: Alison Benfield BA (Hons) FILCM**

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28 March 2017

**To: The Chairman and Members of Alconbury Weston Parish Council**

Sir/Madam

You are hereby summoned to attend a Meeting of the **Alconbury Weston Parish Council** to be held on **Monday 3 April 2017** in the **Memorial Hall**, Alconbury, starting at 7.30pm.

*Alison Benfield*

**Alison Benfield BA (Hons) FILCM  
PARISH CLERK**

## AGENDA

### 1.0 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

### 2.0 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

### 3.0 PUBLIC PARTICIPATION

A maximum of 10 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting

### 4.0 MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on 20 February 2017 (copy herewith)

### 5.0 THE WHITE HART

To note that an application to list the White Hart as a 'Community Asset' has been submitted to Huntingdonshire District Council

### 6.0 FUNDAY – 4 JUNE 2017

To receive a verbal update on the plans for the day.

### 7.0 PARISH PATHS AND TREES

7.1 To receive a verbal update from Cllr McGregor and the Clerk on the current situation.

7.2 To agree to increase the budget of the purchase and delivery of an Oak tree to £500 excluding planting and protection materials.

7.3 To agree to defer the purchase and planting until November/December 2017 due to the necessity for the tree to 'establish' during wetter weather.

### 8.0 ALCONBURY WESTON FLOOD MANAGEMENT

7.1 To receive draft minutes from the Alconbury Brook Partnership Meeting held on 23 February 2017 (copy herewith)

8.2 To receive a written report Cllr Bryan on the activities of the Alconbury Weston Flood Management Group (copy herewith)

8.3 To receive a written report on the site meeting to discuss locations for mounting EA CCTV camera for monitoring flood levels at the Ford. (copy herewith)

### 9.0 PLAY AREA

To receive verbal update report on current state from Cllr Lomas

## 10.0 ORPHANED SITES

To note email from Huntingdonshire District Council confirming that they will continue to take responsibility for the maintenance of all Orphaned Sites in Alconbury Weston (copy herewith)

## 11.0 Parking in Wheatsheaf and Highfield Avenue

To consider parking congestion in Wheatsheaf and Highfield Avenue, Alconbury Weston

## 12.0 The Woolley Hill Wind Farm Community Fund

To receive documentation from Wooley Hill Wind Farm Community Fund Committee as considered at the meeting held on 16 March 2017 (copy herewith)

## 13.0 PLANNING

13.1 To ratify responses made by Parish Clerk in respect of Planning Applications received between meetings:-

- (i) APPLICATION REF. 17/00344/HHFUL - Proposed two storey extension to the rear and garage conversion 13 West Close Alconbury Weston Huntingdon PE28 4JT – Recommend refusal (copy herewith)

13.2 To consider the following planning applications:-

- (i) APPLICATION REF. 17/00434/FUL & 17/00435/LBC - Full planning application and listed building consent for the change of use of the former airfield watch office to community use (D1) and office use (B1a) along with internal and external works, demolition of boiler house outbuilding and ancillary works. Watch Office And Operations Room Alconbury Airfield Ermine Street Little Stukeley
- (ii) APPLICATION REF. 17/00363/HHFUL - Proposed conversion of existing garage to snug and utility room, proposed dormer conversion to extend existing bedroom including alterations to kitchen and addition of 2no. wood burning stoves 6 Butchers Close Alconbury Weston Huntingdon PE28 4JE

## 14.0 POLICE REPORT

To note that no items relating to crime in Alconbury Weston have been reported on the Police Neighbourhood Alert Crime updates since the last meeting.

## 15.0 ORDERS FOR PAYMENT

15.1 To ratify the following payments made between meetings:-  
No payments made

15.2 To note and agree the following payments are made:-

|  |         |
|--|---------|
| A Benfield – Feb & March Expenses                                    | £188.80 |
| A Benfield – March Salary  | £511.46 |
| SR Howell & Co – Professional charges to year end                    | £60.00  |
| Balfour Beatty – Street light annual maintenance contract            | £54.48  |
| Cambridgeshire County Council – Street light energy 1 Oct to 30 Sept | £128.41 |
| Cllr Powley – Training mileage March                                 | £39.15  |

## 16.0 BANK RECONCILIATION

To receive Bank Reconciliation up to 1 March 2017 (copy herewith)

## 17.0 BUDGET REPORT

To receive and note Budget Report up to 31 March 2017 (copy herewith)

## 18.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

To receive verbal reports from District and County Councillors in attendance.

## 19.0 MATTERS FOR INFORMATION

19.1 To note letter from Highways Dept regarding replacement of road markings and studs following surface dressing works on C103 Vinegar Hill (copy herewith)

19.2 To receive comments from Councillors regarding matters affecting the village

19.3 To agree items to be brought forward to the next meeting for further consideration