

# ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

Parish Clerk: Alison Benfield BA (Hons) FILCM

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27 August 2019

To: The Chairman and Members of Alconbury Weston Parish Council

Sir/Madam

You are hereby summoned to attend the Annual Meeting of **Alconbury Weston Parish Council** to be held on **Monday 2 September 2019** in the **Memorial Hall**, Alconbury, starting at 7.00pm.

*Alison Benfield*

**Alison Benfield BA (Hons) FSLCC  
PARISH CLERK**

## AGENDA

<b>60.0</b>	<b>DECLARATIONS OF INTEREST</b>
	To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.
<b>61.0</b>	<b>APOLOGIES FOR ABSENCE</b>
	To receive and accept apologies for absence.
<b>62.0</b>	<b>PUBLIC PARTICIPATION</b>
	A maximum of 10 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting
<b>63.0</b>	<b>MINUTES</b>
	To confirm as a correct record the Minutes of the Meeting of the Council held on 15 July 2019 (copy herewith)
<b>64.0</b>	<b>PARISH PATHS AND TREES</b>
<b>64.1</b>	To receive a report from Cllr P Baker
<b>64.2</b>	To consider any actions as a result of Cllr P Bakers report
<b>65.0</b>	<b>PLAY AREA</b>
<b>65.1</b>	To receive a report from Cllr Bryan on the current state of the play area and any matters that need to be considered
<b>65.2</b>	To receive a report from Cllrs Evans regarding grant applications for new play equipment
<b>65.3</b>	To consider any actions required as a result of the above reports
<b>65.4</b>	To consider the purchase of a picnic bench for the play area at a cost of £434 with the expenditure allocated to the 'Maintenance Budget'.
<b>66.0</b>	<b>HIGHWAY MATTERS</b>
	To note that Morelock Signs Ltd are holding a training session at Cambs CC on the 26 <sup>th</sup> September for parishes looking to or have purchased speed signs at 2.30 and to confirm attendance.
<b>67.0</b>	<b>FOOTPATH BETWEEN THE VILLAGES</b>
	To receive an update report from Cllrs P Baker on the current situation
<b>68.0</b>	<b>REPORTS FROM REPRESENTATIVES</b>
<b>68.1</b>	Grass cutting & village green – Cllr P Baker
<b>68.2</b>	Speedwatch – Cllr Brine
<b>68.3</b>	Communication with Parishioners – Cllr Bryan
<b>68.4</b>	Flood Planning – Cllr Powley
<b>68.5</b>	Alconbury Weald Parish Liaison – Cllr J Baker
<b>68.6</b>	A14 Legacy Fund – Cllrs J Baker
<b>68.7</b>	Amey Waste Transfer station – Cllr Bryan
<b>69.0</b>	<b>ANNUAL INSURANCE</b>
<b>69.1</b>	To note that Annual Parish Council insurance is due for renewal on 1 October 2019
<b>69.2</b>	To confirm the cover provided by RSA through Community Action Suffolk is appropriate for the Parish Council
<b>69.3</b>	To confirm payment of the premium of £397.88
<b>70.0</b>	<b>£137 DONATION TO POPPY APPEAL</b>
	To confirm that a donation of £50 will be made to the Poppy Appeal
<b>71.0</b>	<b>TOUR OF CAMBRIDGESHIRE</b>
	To note that Golazo were unable to attend meeting and requested dates for future meetings and no response has been received from County Councillor

<b>72.0</b>	<b>ORDERS FOR PAYMENT</b>	
	To ratify payments authorised by the Chairman and Vice Chairman between meetings:-	
	BEAM – Grass cutting	£570.00
	Payroll & HMRC – August Salary	£273.59
	To note and agree the following payments are made:-	
	Payroll & HMRC – September Salary	£273.59
	Expenses – Cllr Bryan	£8.89
	CAS – Parish Insurance	£397.88
	Poppy Appeal – s137 donation	£50.00
<b>73.0</b>	<b>BANK RECONCILIATION</b>	
<b>73.1</b>	To note that CCLA Deposit Account is now in operation	
<b>73.2</b>	To receive bank reconciliation up to 31 July (copy herewith)	
<b>74.0</b>	<b>BUDGET REPORT</b>	
	To receive and note Budget Report up to 31 August 2019 (copy herewith)	
<b>75.0</b>	<b>REPORTS FROM DISTRICT AND COUNTY COUNCILLORS</b>	
	To receive verbal reports from District and County Councillors in attendance.	
<b>76.0</b>	<b>MATTERS FOR INFORMATION</b>	
76.1	To note the following communications not previously circulated:- <ul style="list-style-type: none"> <li>• Care Network – Open Arms Project (copy herewith)</li> <li>• Cambs ACRE – Parish Annual Conference date Friday 8 November 2019 (copy herewith)</li> </ul>	
76.2	To receive comments from Councillors regarding matters affecting the village	
76.3	To agree items to be brought forward to the next meeting for further consideration	
<b>77.0</b>	<b>EXCLUSION OF PRESS AND PUBLIC</b>	
	To resolve that the press and public are excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the sensitive and/or confidential business to be transacted in accordance with s1(1) of the Public Bodies (Admissions to Meetings) Act 1960	
<b>78.0</b>	<b>TREE WORKS</b>	
	To consider the appointment of Arborist at a cost of £850 to undertake work on Parish Trees as required in the 2017 Tree Report (copy herewith)	
<b>79.0</b>	<b>RE-ADMITTANCE OF PRESS AND PUBLIC</b>	
	To resolve that as the sensitive and/or confidential business has been transacted that the press and public are re-admitted to the meeting in accordance with s1(2) of the Public Bodies (Admissions to Meetings) Act 1960	

**Next meeting is Monday 7 October 2019**