

**Minutes of the meeting of Alconbury Weston Parish Council  
held on Monday 19<sup>th</sup> January 2015 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker, Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor, Mrs. H. Mobius & Mr. L. York.

Also present: County Cllr. P. Ashcroft & Mrs. D. Benham (Parish Clerk).

1. Apologies for absence: District Cllr. K. Baker (personal).
2. Declaration of Interests: None received.
3. Public participation: There were no parishioners present.
4. To approve the minutes of the last meeting held on 24<sup>th</sup> November 2014 : The minutes of the meeting held on 24<sup>th</sup> November 2014 were approved and signed by the Chairman.
5. Matters arising from the minutes:
  - a) Alconbury Weald – The Chairman and Clerk attended the last liaison meeting held on 11<sup>th</sup> December 2014. More new roads were being built in the Enterprise Zone in readiness for the new Amenity building (completion date December 2015) and three more speculative buildings. The new Amenity building will be three storeys and similar in style to the Incubator Building. Demolition will start in January/February 2015 in preparation for the first phase of housing and work will start on the first primary school in June/July. There will be an Academy Trust for the new primary school and a meeting is being held on 27<sup>th</sup> January at Alconbury School, at which potential sponsors will give presentations on how they would run the school.  
All site wide strategies have been signed off. Key phase submissions were in progress. Parish Councils are to be consulted on the Design Code, which was due to be submitted the following week. The Stukeleys planning consultant, Tim Slater, will prepare a summary report that all Parish Councils will have access to. There will also be a reserved matters application for roads and landscaping around the school area. Clara Kerr (HDC) advised that there would only be 21 days to respond, and that this would include Christmas and New Year. There will also be 2/3 planning applications at the end of January for alterations to the boulevard and construction of the Amenity building. The next meeting will take place on 5<sup>th</sup> February at 9.30am.
  - b) Parish Council website – The website has been constructed and is available in draft format to the Clerk only at this stage.
  - c) Cambridgeshire Future Transport – Cllr. Bryan advised that the final schedules for the 46a had been published and would be going out to tender in the next month or two. Some journeys had been extended to Hampton, and Upton are to get one service daily.
  - d) Repairs to roads & footpaths – the Clerk has reported the dip in the carriageway outside The Spinney. Highways have agreed to install grips outside the cemetery on North Road. Anglian Water have cleaned up their site on the High Street. Clerk to report a pothole at the top of Vinegar Hill and to ask for the footpath on High Street to be cleaned.
  - e) Tree on the brook bank – The Clerk confirmed that she had written to the residents of Bridge House to advise them that a large branch from a willow tree believed to be on their land, has broken and is currently hanging down in the brook.
6. Huntingdonshire Local Plan to 2036.  
Cllr. Lomas to attend the seminar on 26<sup>th</sup> February and Cllr. Baker and the Clerk will attend the seminar on 2<sup>nd</sup> February.
7. Parish paths.  
Cllr. McGregor advised that the footpaths were very muddy but that there were no other problems.

The Cambridge Rambling Club has £800 to spend on a scheme to improve access to paths – Cllr. McGregor to respond asking for a gate to replace the stile on footpath 4.

#### 8. Play area.

The Clerk had circulated the quote of £71.60 from Stuart Fry for repairs to the grass and refurbishment of the bench and the work had since been completed. Cllr. Coulson proposed approval of the action taken by the Clerk in placing an order for the work. Seconded by Cllr. York and unanimously agreed.

#### 9. Planning.

##### a) New applications.

1408285COND – Condition information for 1201158OUT - Condition 10 “Key Phase 1 Framework” inc. Design Code. Alconbury Weald. Information circulated to all councillors. No comments returned.

1401979REM – Application for approval of appearance, layout, landscaping, layout and scale in respect of primary infrastructure (to support delivery of primary school), comprising construction of new highways, new junction to Ermine Street, hard and soft landscaping, new electricity substation(s), gas governors, water pressure booster pump, foul an surface water drainage systems, foul water pumping station, utilities infrastructure, all associated earthworks, including ground remodelling and ancillary works (advanced outside of a key phase). Alconbury Weald. Information circulated to all councillors. Returned “No observations either in favour or against the proposal” but noted with “ Concerns have been raised regarding the methods proposed to deal with the contaminated soil, fuel tanks and missiles, in the area where the school is to be built”.

1401831FUL – Conversion of garage into annexe and construction of new double garage. 74 Hamerton Road, Alconbury Weston. Cllr. Mobius proposed that Alconbury Weston Parish Council should recommend approval. Seconded by Cllr. McGregor and unanimously agreed.

##### b) Update on applications previously discussed.

1401557LBC – Proposed triple garage. 72 Hamerton Road, Alconbury Weston. Application withdrawn.

1401318FUL – Erection of stable building for personal use only. Longacres, High Street, Alconbury Weston. In progress.

1300666FUL, Change of use from vacant land to provide six permanent pitches for gypsies and travellers. Former Megatron site, Ermine Street. Enquiry adjourned, due to reconvene 6<sup>th</sup> May 2015.

#### 10. Financial report.

a) Increase in Local Government employee pay scales – Councillors noted that the Clerk’s hourly rate would increase from £11.29 to £11.544 will effect from 1<sup>st</sup> January 2015. Cllr. Baker had written to SR Howell & Co. (payroll provider) to advise them of the change.

b) Payment of outstanding debts.

Cllr. Coulson proposed retrospective approval of payment of items (1) to (6). Seconded by Cllr. McGregor and unanimously agreed.

(1) Mr. S. Fry - £100.00, repairs to the village green. Cq. No. 100999

(2) Mrs. D. Benham - £215.35, wages & expenses for November. Cq. No. 101000

(3) HMRC - £38.40, PAYE/NI. Cq. No. 101001

(4) Mr. S. Fry - £71.60, repairs at the play area. Cq. No. 101002

(5) Mrs. D. Benham - £184.75, wages & expenses for December. Cq. No. 101003

(6) HMRC - £40.60, PAYE/NI. Cq. No. 101004

c) Current position - A copy of the receipts and payments was handed to each councillor.

#### 11. Police matters.

The October crime report shows 2 recorded crimes in Alconbury Weston. The November crime report shows 4 recorded crimes, three of which were anti-social behaviour.

12. Correspondence.

- a) Letter of thanks for the donation towards the poppy wreath.
- b) New year 2016 Honours nominations.
- c) email from ACRE asking for councillors to sign their online petition calling for continued funding.
- d) Receipt from the Archive Office – Accession 5732 – 4 folders of accounts for 2008/9, 2009/10, 2010/11 & 2011/12.

13. Reports from Councillors.

County Cllr. Ashcroft advised that CCC continue to look at ways to make cuts to the budget.  
Cllr. Lomas attended the Woolley Hill Wind Farm Trust's first meeting on 24<sup>th</sup> November. Terms of reference were agreed and £20000 p.a. will be available to fund projects in the seven surrounding villages. Details of how to apply can be found at [www.cambscf.org.uk/woolleyhill.html](http://www.cambscf.org.uk/woolleyhill.html)  
Cllr. Lomas to contact the local PCSO regarding vehicles being parked on the new dropped kerbs.  
Cllr. Baker requested that the Clerk produce a flyer which she would deliver, asking residents of Hamerton Road if they could possibly park elsewhere until after the road sweeper has visited following flooding.

14. Dates of the next meetings.

Monday 9<sup>th</sup> March 2015 starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

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