

**Minutes of the meeting of Alconbury Weston Parish Council  
held on Monday 14 January 2019 in Alconbury Memorial Hall**

Present:

Councillors: J Baker, M Bryan, J Evans, R Powley (Chairman) and L York

Clerk: A Benfield

Others:

**101.0 DECLARATIONS OF INTEREST**

No declarations of interest were made

**102.0 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs S Brine (ill health) & P Baker (business commitment)

**103.0 PUBLIC PARTICIPATION**

There were no members of the public present

**104.0 MINUTES**

The minutes of the Meeting of the Parish Council held on 3 December 2018 were confirmed as a correct record and signed by the Chairman following a typographical error being corrected.

**105.0 PARISH PATHS AND TREES**

There was no report received as Cllr P Baker was not in attendance

**106.0 PLAY AREA**

Cllr Bryan reported that he had inspected the play area on 3 Dec 2018 and 8 Jan 2019 with no matters to report.

Cllr York reported on research he had undertaken into the Wooley Hill Wind Farm grants. He commented that it was likely as the Council has not applied for funding previously, in its own right, that it would be likely to get a grant for a minimum of £2,500 towards new play equipment.

Following a discussion on the need for play equipment, what was required and where the additional funding would come from it was agreed that Cllr York should work with the local resident who had approached the Council previously to submit an application to the wind farm for this round of funding.

It was noted that the Parish Council had ringfenced £10,000 towards refurbishment of the play area.

<b>Resolved</b>	106.1	That the verbal report from Cllr Bryan on the state of the play area be received and noted
	106.2	That the verbal report from Cllr York on the Woolley Hill Wind Farm grant process be received and noted
	106.3	That Cllr York work with a local resident to submit a grant application to the Wooley Hill Wind Farm for play equipment

**107.0 REPORT FROM REPRESENTATIVES**

Grass cutting & village green – It was noted that the grass was still growing and that a cut would be needed before the spring arrived. It was agreed that this should be considered further at the next meeting.

Speedwatch – Cllr Brine: A written report was provided: -

- The first Speedwatch session had been held on December 12th in the early morning with the support of the CSW coordinator and the Alconbury village team outside the Sports & Social Club.
- During the 90 mins 298 vehicles were recorded, 11 travelling in excess of the 40mph limit,
- Positive start where the importance of the roles of each individual volunteer were better understood.
- Three sessions would be held during January, one at each of the agreed sites with an additional site to be agreed in Hamerton Road (adjacent to the ford).
- Thanks, were passed to all volunteers who took part, as well as the help from the CSW coordinator and the Alconbury village team.

Communication with Parishioners – Cllr Bryan reported that he had been posting messages from the Police through Neighbourhood Watch onto 'Nextdoor'.

It was noted that the meeting agenda had not appeared on the Parish Council website. The Clerk apologised and explained that she was used to meeting diaries following the municipal year from May

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to April. It was agreed that the following dates for future council meetings be published on the website: 18 Feb 2019, 1 April 2019, 13 May 2019, 10 June 2019, 22 July 2019, 2 Sept 2019, 14 Oct 2019, 2 Dec 2019, 13 Jan 2020, 24 Feb 2020, 6 Apr 2020 and 18 May 2020.

Further comment was made regarding the number of visits to the Parish website and it was requested that the Clerk provide a statistics report to the next meeting

Flood Planning – Cllr Powley stated that he had nothing to report at the current time as the next meeting was scheduled for 4 Feb and he would report to the next meeting.

Alconbury Weald Parish Liaison – Cllr J Baker stated that she had nothing to report at the current time as no meeting had been held.

A14 Legacy Fund – Cllr York reported that he had no progress to report as he was still waiting for contact details from Cllr P Baker.

Amey Waste Transfer Station – Cllr Bryan commented that he had nothing to report at the current time as he had received no complaints from residents and there had been no meetings held. Cllr Evans stated that the litter on the north bound side of the old A1 seemed to have been improved so he had no concerns currently.

- Resolved** 107.1 That the matter of an early grass cut be added to the next agenda
- Resolved** 107.2 That the verbal report from Cllr Bryan on communication with parishioners be received and noted
- 107.3 That the following meeting dates be published on the website: 18 Feb 2019, 1 April 2019, 13 May 2019, 10 June 2019, 22 July 2019, 2 Sept 2019, 14 Oct 2019, 2 Dec 2019, 13 Jan 2020, 24 Feb 2020, 6 Apr 2020 and 18 May 2020.
- 107.4 That a report on website statistics be provided for the next meeting

**108.0 PLANNING**

Cllr Bryan provided a verbal report on the HDC Local Plan consultation documentation as listed on the agenda. It was considered that there were not points in the consultations that would impact on Alconbury Weston and therefore no comments should be submitted.

**Resolved** That no comments be submitted to the current HDC Local Plan consultations on behalf of Alconbury Weston Parish Council.

**109.0 FLOODING BEHIND CHEQUERS COURT**

No update was provided as Cllr P Baker was not in attendance.

**110.0 ORDERS FOR PAYMENT**

The following payments were noted as requiring to be made: -

Payroll & HMRC – December Salary	£231.19
Clerks expenses – Oct to Jan	£59.40

- Resolved** 110.1 That the above payments be made.
- 110.2 That Cllr Evans be set up as a signature on the bank account as soon as possible.
- 110.3 That SR Howell & Co not be appointed to carry out administration linked to the Pension Regulations.

**111.0 BANK RECONCILIATION**

**Resolved** That the bank reconciliation up to 31 December 2018 be received and noted

**112.0 BUDGET REPORT**

The sum of £18 showing as miscellaneous expenditure on the report for January was questioned and the Clerk agreed to look into this. Following the meeting the Clerk reported to members by email that the payment was for bank charges.

- Resolved** 112.1 That the Budget Report up to January be received and noted.
- 112.2 That the continued appointment of an outside payroll provider be considered at the next meeting.

**113.0 Tour of Cambridgeshire**

Cllr J Baker provided a verbal report on this matter. She stated that a number of questions had been asked relating to the request for the village to be appointed a pit stop by Golazo. She felt that there

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were sufficient people interested in assisting and if not the organising cttee would approach the local Rotary group for help.

A Committee Meeting was scheduled to formalise some of the arrangements. Generally, it sounded like a good idea and most of the questions posed so far had been answered acceptably.

**Resolved** That the verbal report be received and noted and that the Parish Council confirm its commitment to support the event.

**114.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

No reports were received from District or County Councillors

**115.0 MATTERS FOR INFORMATION**

115.1 Those matters circulated by the Clerk both in advance and at the meeting were received and noted.

- CAPALC Garden Party Nominations – it was agreed that the Clerk should contact the previous Chairman to ask if he wished to be nominated.

115.2 The following matters were raised by Members and the Clerk agreed to action them:-

- Sign for North Road on the side of a property opposite the White Hart needed replacing.
- Stop sign on Hamerton Road needed to be repainted since the road was dug up due to power outage.
- Request that footpath resurfacing is considered by Highways again

115.3 There were no matters other than those listed in the minutes above requested for inclusion on the agenda for the next meeting.

SIGNED: \_\_\_\_\_

**Chairman - Alconbury Weston Parish Council**

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