

**Minutes of the meeting of Alconbury Weston Parish Council  
held on Monday 21 September 2020**

**As a result of Covid-19 and following the instruction of the Prime Minister's address on 23rd March 2020 the meeting was held remotely.**

**Present:**

**Councillors:** J Baker, P Baker, M Bryan, A Gillham, B Powley (Chairman) & A Stone

**Clerk:** A Benfield

**Others:****59.0 DECLARATIONS OF INTEREST**

Cllrs J & P Baker declared Pecuniary Interest in the planning application to be discussed at agenda item 68.0. As a result, it was resolved to move this item to the end of the meeting to enable them to leave the meeting prior to discussion taking place.

**60.0 APOLOGIES FOR ABSENCE**

No apologies for absence given

**61.0 PUBLIC PARTICIPATION**

No members of public were in attendance

**62.0 MINUTES**

The minutes of the meeting held on 10 August 2020 were confirmed as a correct record and it was agreed that they be signed by the Chairman when meeting in public is allowed

**63.0 COVID-19**

Cllr J Baker stated that she had no update to provide.

**64.0 DEFIBRILLATOR**

The information from London Hearts regarding the supply of defibrillators was considered. It was noted that the cost of each unit was approximately £1400. It was agreed that more investigation into the different type of units available and where the funding could be found should be undertaken before a decision was made.

**Resolved** That Cllr Gillham to investigate the different types of unit and report back to the next meeting.

**65.0 HOUSING NEEDS ASSESSMENT**

Communication from Cambs ACRE was received and noted. It was agreed that the draft letter provided should be circulated with the survey by Cambs ACRE following two minor wording amendments

**66.0 RENEWAL OF HUNTINGDONSHIRE CONTROL PSPO**

**Resolved** That the Clerk respond to HDC that the Parish Council had no comments to make on the survey.

**67.0 REPORT FROM REPRESENTATIVES**

Grass cutting & village green – Cllr P Baker reported that he had no report to give. The Clerk reported that the number of cuts allowed within the contract had been completed and it was agreed that at least one other cut would be required before the end of the year.

Speedwatch – Cllr Stone reported that she had now met with the Speed watch co-ordinator and plans were being put in place to start monitoring again; however, this was dependant on the number of volunteers available. It was requested that an update and prospective plan be provided to the next meeting.

Cllr Stone further reported that work continues to get the paperwork in place to allow a request for mounting of the SID to take place. The following actions were agreed: -

- Cllrs Stone & P Baker to complete the risk assessment documentation and forward to the Clerk for submission to CCC
- Cllrs Stone & Gillham to liaise on battery power consumption
- Clerk to add SID unit to council insurance

Communication with Parishioners – Cllr Bryan reported that the deadline for submission to the Parish Pump was 10 October.

Chairman's  
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Flood Emergency Plan – Cllr Powley had no report to provide at the current time as they were still awaiting details from the EA as to when the next partnership meeting was to be held.

Flood Alleviation – Cllr Bryan reported that natural flood management initiatives were still being implemented, along with more monitoring equipment.

Play Area report – Cllr Gillham reported that she had spoken to the school Head who had indicated that the children preferred monkey bars and swings to other elements of play equipment. She continued to investigate funding options.

Cllr Bryan reported some broken glass but no other concerns

Parish Paths & Trees – Cllr P Baker reported that Manor Farm Trees had been approached and requested to quote to remove the dead tree adjacent to the memorial. He agreed to submit the matter of the rubble on Footpath 3 to CCC for this to be actioned for removal. He also reported that one of the 2 trees that fell in the recent winds had been removed and that the other had been reported to CCC for actioning.

Alconbury Weald Parish Liaison – Cllr J Baker reported that a recent virtual meeting had been held and she was awaiting the arrival of the documentation.

On a separate matter she reported that the Sports & Social Club was COVID secure but struggling in the current climate

Grant Funding – Cllrs Gillham and Stone had no report under this item

Highway Liaison – Cllr P Baker & Stone no report under this item

Wooley Hill Wind Farm Grant Body – Cllr Stone reported that no meetings had been held.

Amey Waste Transfer Station – No meeting had been held since the last meeting

Parish Council Merger – Cllr Powley stated that he would contact the Chairman of APC to discuss how to take things forward in the light of COVID.

**Resolved** That all reports be received and noted

**68.0 PLANNING - this item moved to the end of the meeting to allow Cllrs J & P Baker to leave due to their pecuniary interest.**

Consideration was given to the application ref:- 20/01547/FUL

- The erection of 3 detached dwellings, following the demolition of the stables and the re-use of the exercise yard associated with the disused equestrian use. Salix Stud and Livery, Hamerton Road Alconbury Weston

**Resolved** RECOMMEND APPROVAL-

- There is a need for more housing in the village
- Well-designed use of space
- Ample access to and from the site
- Planned location of properties does not interfere with the working of the village or the traffic flow.

**69.0 NATIONAL SLARY AWARD**

**Resolved** That the National Salary Award be agreed and that it be implemented and paid from 1 April 2020

**70.0 ORDERS FOR PAYMENT**

The following payments were noted as needing to be made: -

BEAM – Grass cutting	£570.00
Payroll & HMRC – September Salary (inc back pay)	£311.24
Haven Power – Street Light Energy (direct debit)	£9.74
CAS Ltd – Annual Insurance Renewal	£377.99

**Resolved** That the above payments be agreed and would be authorised by Cllrs P Baker & Gillham

**71.0 BUDGET REPORT**

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**Resolved** That the Budget Report up to 31 August 2020 be received and noted

**72.0 BANK RECONCILIATION**

**Resolved** That the Bank Reconciliation up to 31 August 2020 be received and noted

**73.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

It was noted that District and County Cllr Gardener had been unable to attend or provide a report in advance of the meeting

**74.0 MATTERS FOR INFORMATION**

The following comments from Councillors regarding matters affecting the village were made

- Old notice board – to be relocated to the end of Church Walk
- The overgrown hedges on the left of Hamerton Road leaving the village towards Hamerton had now been well cut back.
- The completion of the new footbridge now makes the Up-Stream Pedestrian Bridge look worn and untidy; It is in need of repainting
- The hedge on the small bridge on High Street – next to Bridge Garage – needs cutting back.
- The Culvert that runs from the small bridge referred to above and exits below the South West end of the road bridge carrying North Road across the Brook is blocked at the exit point and is in need of clearing One of the derestriction sign posts on the road out of the village up Vinegar Hill has been knocked over. Philip to report to CCC.
- Culvert – White Hart to the Brook – still awaiting update from CCC Cllr Gardener on ownership

SIGNED: \_\_\_\_\_

**Chairman - Alconbury Weston Parish Council**

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